

CITY OF TORRINGTON



ANNUAL REPORT

2012-2013



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From the Office of the Mayor



Mayor Ryan J. Bingham



A fond farewell to Mayor Bingham

Greetings! Greetings! What another great year it has been in the City of Torrington. I have been humbled to serve as Mayor for the past several years and have been delighted to see our city continue to grow.

Over the past year our city departments, boards and commissions have continued to work hard to ensure that Torrington is providing the utmost level of service to our residents and businesses. All the while, doing their very best to keep finances in check.

The City of Torrington continues to be proactive in seeking out federal and state funds for a variety of projects. This year alone, we have brought in over 1 million dollars of state and federal funds. Of note, we were awarded a \$500,000 Façade Improvement Program grant to assist business owners improve the looks of their properties; \$500,000 for a Housing Rehabilitation Loan program; and a \$100,000 grant through the State of Connecticut Department of Economic & Community Development for the purpose of marketing and branding our city. A great result of this latter grant was the formation of www.itshappeninghere.com; this website is a one stop shop for finding out about the many great events happening throughout town.

We continue to make many needed infrastructure improvements throughout town as well. From new sidewalks in downtown, to repaving and improving city streets, we are focused on improving our city in every way we can.

Over the past year we have seen several new businesses move to Torrington. From delicious eateries to several name brand stores, we continue to keep an eye on economic development. We have also seen several businesses expanding in town as well. Torrington is fortunate to have so many strong companies in town and it is our intention to do everything we can to help these businesses grow and succeed in town.

Moving forward, I have ultimately made the decision not to seek another term as Mayor for this great city. I have been blessed to have worked with and gotten to know so many truly wonderful people during my tenure as Mayor. I know that Torrington is one of the best places on earth and has unlimited potential for the future. I wish to thank the entire city of Torrington, residents, volunteers, businesses and visitors for their support and dedication to our city. Without the passion and dedication of so many, our city would truly not be as successful as we are. Thank you from the bottom of my heart for the opportunity to have served such a special place.

Warmest regards,

Ryan J. Bingham

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CITY GOVERNMENT ADMINISTRATION

CITY COUNCIL

Marie Soliani, Paul Samele Jr., Gregg Cogswell, Drake Waldron,
Elinor Carbone, Gerry Zordan

MAYOR'S OFFICE

Mayor—Ryan J. Bingham
Mayoral Aide—Tim Waldron
Staff—Maurette Wall

BLUE RIBBON COMMISSION

Co-Chairmen—Mayor Ryan J. Bingham & Michael Clark
Members—Lorel Purcell, Edward Cook, Douglas O'Connell, Kenneth Traub,
Elinor Carbone with one vacancy

CITY DEPARTMENTS

ASSESSOR'S OFFICE

Assessor—Donna L. Patchen, CCMA II
Deputy Assessor—Gail Sartori, CCMA II
Staff—Ingrid Beeman, Delisse Locher & Lisa Gay

BOARD OF ASSESSMENT APPEALS

Chairperson—Wendy Traub
Members—Thomas Gluz & James Bailey
Alternates—2 vacancies

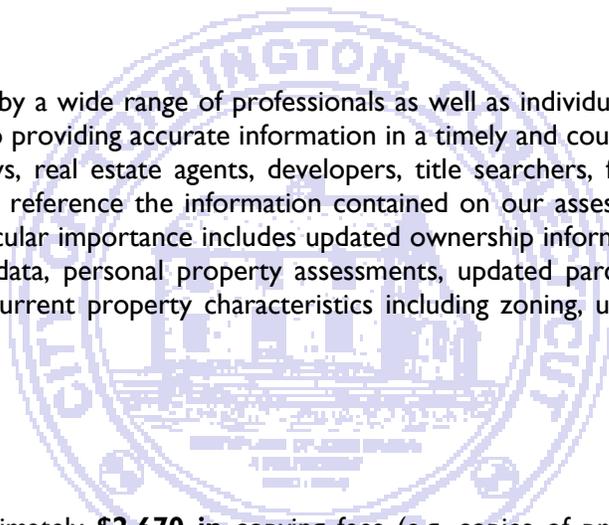


New construction adds
to the Grand List
Revenue

The Torrington Assessment department's primary mission is to discover, list, and value all taxable and non-taxable real property, business personal property, and motor vehicles within the city. This function involves maintaining accurate configurations of land and ownership, and establishing valuations upon which the city levies its property taxes. The office provides important mapping, parcel data, and ownership/assessment information and assistance to taxpayers and government agencies.

Assessments are compiled annually into a document known as the Grand List. We strive to develop values with fairness and impartiality in accordance with the laws of the State of Connecticut. The individual assessments in the Grand List distribute an individual taxpayer's property tax liability. The office also administers certain state and local tax exemption programs for the blind, totally disabled, elderly homeowners, local option freeze, State freeze, local option veterans, State veterans, local veterans, farm land, forest land, Enterprise Corridor zone, MME exemptions, 490 farm building exemption and manufacturer's equipment and machinery.

The assessor’s office is used by a wide range of professionals as well as individual taxpayers. We are committed to providing accurate information in a timely and courteous manner. Appraisers, attorneys, real estate agents, developers, title searchers, federal and state agencies frequently reference the information contained on our assessment records. Information of particular importance includes updated ownership information, current real property sales data, personal property assessments, updated parcel tax reference maps, and other current property characteristics including zoning, utilities, and any building data.



“The assessor’s office is used by a wide range of professionals as well as individual taxpayers.”

CUSTOMER VOLUME:

The office generated approximately **\$2,670 in** copying fees (e.g. copies of property record cards, tax maps, etc.) which is turned into the City’s General Fund. Most of this revenue literally comes across the counter \$1 at-a-time and represents the large volume of customers we serve throughout the year. Furthermore, we wrote approximately **2,920** Certificate of Corrections during the 2012-2013 fiscal year. Most of these were motor vehicle related and again represents the large volume of taxpayers we deal with on a personal basis. Over 950 motor vehicles were adjusted manually before the bills were created.

2011 GRAND LIST TOTALS:

Here are the assessment totals for the 2011 Grand List of taxable property. The Net Taxable Value of **\$2,359,526,865**

<u>ASSESSMENTS:</u>	
Real Estate	\$2,037,310,620
Personal Property	\$170,969,150
Motor Vehicle	<u>\$214,370,115</u>
Gross Grand List	\$2,422,010,885
<u>EXEMPTIONS:</u>	
Real Estate	\$28,664,160
Personal Property	\$29,704,990
Motor Vehicle	<u>\$4,114,870</u>
Total Exemptions	\$62,484,020
Net Taxable Grand List	\$2,359,526,865

ASSESSOR'S OFFICE (CON'T)

Pursuant to Connecticut General Statute the City is required to implement a full physical revaluation of all property in the City every ten years and an interim statistical revaluation every 5 years. The City contracted with Total Valuation Services in Waterbury, to collect all data, physically inspect and assist the Assessor in the 2008 Grand List valuation process. However; the new assessed values were implemented for October 1, 2009. The next scheduled "interim" City-wide revaluation will be for the Grand List of 2014.

CITY OF TORRINGTON ASSESSOR'S WEBPAGE:

The Assessor's office continues to update their page on the City website found at www.torringtonct.org and offers various types of forms for your use, in a printable version. We also offer multiple pages of information and answers to most frequently asked questions. If the specific information you are looking for is not available, please feel free to call our office 860 489-2222 to obtain the most current information regarding all State and Local programs.



CL&P maintaining their lines. Highest assessed business

FIVE HIGHEST ASSESSMENTS- PERSONAL PROPERTY, REAL PROPERTY & MOTOR VEHICLE COMBINED 2011 GRAND LIST:

Property Owner	Assessment
Connecticut Light & Power	\$ 29,419,620
Torrington Water Company	\$14,981,260
Torrington Triplets LLC	\$14,820,440
Dudrow Torrington LLC	\$ 10,221,120
Yankee Gas	\$ 9,945,740

BOARD OF EDUCATION

Members—Christopher Rovero, Ellen Hoehne, Kenneth Traub, Karl Brady Jr., Fiona Capabianca, Andrew Nargi, Daniel Thibault, John Kissko & Paul Raider

ADMINISTRATION

Superintendent—Cheryl F. Kloczko
 Director of Special Education—Dr. Beth Robin
 Director of Human Resources—Joseph Campolietta
 Director of Business services—Danielle Batchelder
 Director of Facilities—David Bascetta

BOARD OF EDUCATION GOALS

The following goals were presented to the Torrington Board of Education on November 26, 2013 as the framework for its Strategic Plan for the next three years.

Goal #1**Implementation of Alignment of Secondary Education Grades 6-12**

- Continue development of curriculum based upon the Common Core Standards that will provide a more rigorous course selection for the students
- Reduce the rate of students at risk through the development of alternative initiatives through multi-platform learning opportunities.
- Reduce the number of discipline issues by implementing a single common behavior program and expectation for all students grades 6-12

Goal #2**Implement a five year sustainable budget**

- Produce a responsible five year operating budget that is fiscally responsible and works to provide the Students of Torrington Public Schools the best skills possible to be both College and Career Ready
- Produce a five year capital budget that includes responsible improvements for reduced long term operational costs and standards for uniform facilities projects district wide.
- Maintain a balanced budget

Goal #3**Policies and Bylaws**

- Review and edit all current policies and Board of Education Bylaws
- Continue the gap analysis
- Add policies as needed



Superintendent
Cheryl F. Kloczko



Torrington students are
improving in science

BOARD OF EDUCATION (CON'T)

STUDENT ACADEMIC PERFORMANCE FOR 2013**Connecticut Mastery and Connecticut Academic Performance Test**

Band is a great way to get student involvement in-crease musical abilities and promote pride in school.

Torrington Public Schools, as all public schools in Connecticut, are expected to demonstrate improvement in the academic achievement of all students. They are expected to close the achievement gap so all students, regardless of race, ethnicity, socioeconomic level, requiring support services, or are learning English as a second language, are college and career ready, and able to compete in a global work force. As the Connecticut State Department of Education, (CSDE), moves to full employment of Common Core State Standards, (CCSS), school districts must design and implement curriculum with units of study, and administer the Standard Based Assessments along with local performance tasks that monitor student progress in demonstrating the ability to apply concepts, skills, learning strategies and higher level thinking skills to real world problems.

District and individual school progress is now monitored through the CSDE and a Performance Index is given to each school and the district as a whole. The index is based upon standard assessment results achieved by each student which are then averaged together to determine how many students are improving in meeting expected achievement levels as based upon the CCSS.

That is why the Connecticut Master Tests, (CMT) were administered to all Torrington students in grades 3-8 in March of 2013 for the last time. Torrington Public Schools have selected to participate in the field test of the *Smarter Balance Assessments* for the Connecticut State Department of Education, (CSDE), mandated testing in 2014. Under the CSDE's Education Reform Act the new CT metrics are more rigorous than those held under the *Federal No Child Left Behind Law*. Public schools in Connecticut are now provided with growth targets or School Performance Indices (SPI) in 10 areas: one overall school rating, four content area ratings, and five demographic areas (Special Education, English Language Learners, race, ethnicity, Free/Reduced Lunch). SPI is an index and not a percentage of students achieving the target, as it was required with Adequate Yearly Progress, therefore, movement is referred to in points rather than percents. The SPI ranges from 0-100. The CSDE expects that schools will have an SPI of 88 or above within the next 3 years. Dependent upon the index compiled, schools and districts and all subgroups, (inclusive of ethnicity, gender, race, and socioeconomic level), are categorized in one of the following areas: Excelling, Progressing, Transitioning, Focus, and Turnaround. Torrington Public Schools have been identified as either Transitioning or Progressing. Forbes School, Torrington Middle School and Torrington High School are classified as Transitioning Schools and East School, Southwest School, Tarringford School, and Vogel Wetmore School have been classified as Progressing Schools. In order to receive a progressing classification a school must receive an overall School Performance Index of 64-87 inclusive and a CMT participation rate of at least 95% and meets the SPI target for 2012-2013 and the majority of subgroup gaps are less than 10 SPI points. To be classified as a Transitioning School and overall School Performance Index of 64-87 must be achieved and a CMT participation rate of at least 95% and misses in one or more Progressing criteria. (Individual School reports can be found on the TPS website).

District	School Name	SPI 2009-2010	SPI 2010-2011	SPI 2011-2012 ▲	SPI 2012-13
TORRINGTON	SOUTHWEST SCHOOL	76.9	75.0	75.9	77.2
TORRINGTON	VOGEL WETMORE SCHOOL	74.3	76.0	80.5	78.7
TORRINGTON	FORBES SCHOOL	76.5	78.9	80.2	76.4
TORRINGTON	TORRINGTON MS	78.3	79.4	80.9	79.7
TORRINGTON	TORRINGFORD SCHOOL	81.7	81.5	81.6	81.4
TORRINGTON	EAST SCHOOL	82.9	83.9	86.6	86.1

Connecticut Academic Performance Tests were administered to all tenth graders in March of 2013. Torrington High School will participate in the field test of *Smarter Balanced Assessments* in the spring of 2014. The first chart below demonstrates the high schools overall performance index for 2009 through 2013. The second chart demonstrates the graduation rate for Torrington High School for the past 3 years. Prior to 2010, the graduation rate was calculated using a different formula where the latest ones demonstrate cohort graduations, as defined by graduating within 4 years.

District	School name	SPI 2009-2010	SPI 2010-2011	SPI 2011-2012	SPI 2012-2013
TORRINGTON	TORRINGTON HS	67.3	67.3	70.6	66.4

District	School name	Graduation % 2009-2010	Graduation % 2010-2011	Graduation % 2011-2012	Graduation % 2012-2013
TORRINGTON	TORRINGTON HS	N/A*		78.1%	79.9%

“Public schools in Connecticut are now provided with growth targets or School Performance Indices (SPI) in 10 areas.”



BOARD OF EDUCATION (CON'T)

COST TO PROVIDE AN EDUCATION PROGRAM TO THE CITY OF TORRRINGTON

2013-2014 Approved Budget



Summary by Object

<u>Account</u>	<u>2011-2012 Actual Budget</u>	<u>2012-2013 Adopted Budget</u>	<u>2013-2014 BOE's Adopted Budget</u>	<u>Change</u>	<u>Percent Change</u>
Salaries	\$32,610,905	\$34,196,691	\$36,230,253	\$2,033,562	5.95%
Benefits	\$14,970,069	\$14,951,822	\$15,845,201	\$893,379	5.98%
Professional & Technical Services	\$1,071,611	\$1,271,043	\$1,214,874	(\$56,169)	-4.42%
Property Services	\$1,149,494	\$993,947	\$976,598	(\$17,349)	-1.75%
Purchased Services	\$10,432,737	\$10,826,785	\$10,299,408	(\$527,377)	-4.87%
Supplies & Materials	\$3,070,112	\$3,114,348	\$2,597,149	(\$517,199)	-16.61%
Property	\$307,045	\$425,722	\$541,328	\$115,606	27.16%
Other	\$86,585	\$55,572	\$58,558	\$2,986	5.37%
Total	\$63,698,558	\$65,835,930	\$67,763,369	\$1,927,439	2.93%
Salaries:	Includes contractual wages for all school employees Also includes wages for substitutes, tutors, stipends, OT, etc.				
Benefits:	Includes employee health, dental, life and disability insurances. Also includes workers compensation, unemployment, employer share of social security and non-certified retirement benefits.				
Professional & Technical Services	Includes legal, consulting and rehabilitative services performed by outside contractors. Includes substitute service and professional development.				
Property Services	Services purchased to operate, repair and rent property owned or used by the district.				
Purchased Services	Includes transportation, out of district tuition, travel and property/liability insurance.				
Supplies & Materials	Includes instructional and non-instructional supplies, materials, textbooks and energy.				
Property	Includes expenditures for new and replaced equipment as well as technology software & computers that exceeds \$1,000.				
Other	Includes professional memberships, school program fees, adult education services and board dues.				

DISTRICT IMPROVEMENT PLAN

In order to meet the rigor and expectations of the Education Reform Act in Connecticut the following District Improvement Plan has been put into effect for Torrington Public Schools.

Goal:

Significantly improve all students' academic performance and eliminate the disparities that impact achievement across all groups of learners.

BELIEF STATEMENT

- We believe all students can achieve high standards when provided with a learning environment that is built upon: common standards that explicitly state student performance expectations; a viable curriculum that supports teachers in implementing quality instruction and assessment; and a comprehensive system of supports.
- We believe all students are motivated to attend school and learn best when a safe, positive, and engaging environment is provided for them and communication, collaboration and reflection are encouraged.
- We believe all students will thrive in and be prepared for an ever-changing world when involved in respectful relationships and strong, active partnerships that involve the greater community.

EXECUTIVE SUMMARY

The Torrington Public Schools District Improvement Plan provides the framework through which the district supports the schools in ensuring the academic success of all students. The plan connects the vision, mission and goals of the district with the school based improvement plans developed by each building administrator, and the student outcome goals designed by teachers. This process emphasizes continuous improvement that engages all stakeholders in the pursuit to improve learning for all students.

District Improvement Plan → School Based Improvement Plan → Teachers' Student Outcome Goals → Student Academic Achievement

The District Improvement Plan supports student achievement through four theories of action focusing on:

- Implementation of Common Core State Standards;
- Reorganization of secondary education;
- Application of technology in the classroom and for communication with families and community;
- Family engagement with the student's learning program.
- A theory of action is a set of underlying assumptions about how we, as a school district, will move our organization from its current state to its desired future. The theory, grounded in research or evidence based practice, is aligned with the realities of work within the organization. Strategies are connected to the actions and relationships important to good instruction and student learning.
- "If we do this→ then X will happen→ and we will see this result..."



We believe all students are motivated to attend school and learn best when a safe, positive, and engaging environment is provided for them and communication, collaboration and reflection are encouraged.

BOARD OF EDUCATION (CON'T)

IMPLIMENTATION OF COMMON CORE STANDARDS**Problem of Practice I:**

In-depth understanding by all teachers and administrators of the Common Core State Standards, (CCSS), in order to apply these standards to curriculum development; daily instruction; design of problem based assessments that require students to apply concepts, skills, learning strategies, and higher level thinking skills.

Theory of Action:

If we provide opportunities for weekly practice in “unpacking” the CCSS then educators will develop clearer understanding of expected student academic performance standards by grade level in literacy and numeracy and apply this understanding to curriculum implementation, daily instruction and assessment.

Rationale:

When teachers and administrators develop deeper understanding of the CCSS and can identify which standards are embedded in curriculum, units of study, daily instruction and assessment, and can design curriculum and units of study that support the CCSS, and implement daily instruction and assessments that leads to student demonstration of expected academic performance.

REORGANIZATION OF SECONDARY EDUCATION**Problem of Practice II:**

The State Department of Education has implemented a plan for reforming education in the state of Connecticut over the next two years. This reform includes the implementation of the Common Core State Standards, Standards Based Assessments, New Teacher and Administrator Evaluations, and a transition to mastery based high school diplomas. Torrington Public Schools has not had depth in its administrative teams for several years. The secondary schools have lacked curriculum, instructional, and assessment support for teachers, ways to provide enrichment, extension and re-teaching to its students, and ways for engaging and providing outreach to families. It is necessary for a school system preparing to address reform mandates to build a strong leadership team and decision-making structure through the creation or inclusion of other leadership positions.

Theory of Action:

Torrington Public Schools have reorganized the secondary level to better address these mandated reforms and to provide quality education to all our students. The overall effects of whole school reform are positive; students who attend schools implementing whole-school reform score higher on achievement tests and improve in attaining academic performance standards. (Rowan, et al., 2004)

Rationale:

School leaders play a key role in effective reform efforts related to whole school reform. Whole school reform focuses on a broader school leadership structure than just the school principal. Because of the significant and complex work that goes into implementing simultaneous requirements, even the most capable principal may struggle when leading the effort alone (Rowan, Barnes & Camburn, 2004)



Read Across Program at TMS



Jazz Ensemble at Infinity Hall

APPLICATION OF TECHNOLOGY

Problem of Practice III:

Technology is ubiquitous in the lives of our students outside of school, with many of them in the district, 90% at last survey, having access to the Internet at home using desktops, laptops or smart phones. Although they have this technology available to them at home, many of them have not been adequately educated on the proper use of technology, nor do many of them know the extent to which technology can be employed in order to make life easier for them and their families.

Theory of Action:

Devices for use in the district will not only provide all students a chance to research topics, but also teach them the proper use of software programs such as Word, Excel and PowerPoint. Technological devices in district will enable teachers in the district to meet the demands of the Common Core State Standards, (CCSS), which place heavy emphasis on communication and technology. The devices will become tools that will enable students to communicate authentically, as adults do in the workplace, and further prepare them for life outside of school, regardless of the career path they choose.

Rationale:

To prepare students for academic achievement, as well as lifelong, self-directed learning and engagement as both global and digital citizens. Technology is the tool for multiple means of communication, and students must be prepared to compete in a global society which is connected through technology.

ENGAEMENT OF FAMILIES WITH STUDENT LEARNING PROGRAM

Problem of Practice IV:

Without family involvement in the educational program of the child, it is extremely difficult for students to establish the behaviors and attitudes of a learner, achieve academic performance outcomes as required by the Common Core State Standards, and maintain the mindset for academic rigor required in courses that prepare students for college and career readiness.

BOARD OF EDUCATION (CON'T)

Theory of Action:

Establish community schools throughout the district which are based upon the following principles: a vision-based culture, a collaborative leadership structure that includes school personnel, families, and community members, and the essential elements needed for long-lasting reform: leadership, parent and community engagement, professional capacity, a student-centered learning environment, and instructional guidance.

The main strategy of a community school is to develop partnerships within the community which will provide a much-needed and effective way to organize community services and to integrate funding resources to generate a greater impact. Torrington, as any other city in Connecticut or the nation is realizing the continuing growth in the diversity of its student population. The corresponding increase in the number of students whose first language is not English requires schools to fully engage, challenge, and support these students and their families in order for them to become productive members of the community as taxpayers, civic leaders, and advocates.

A community school is a place and a set of partnerships connecting school, family, and community. A community school is distinguished by its integrated focus on academics, youth development, family support, health and social services, and community development. Its curriculum emphasizes real-world learning through community problem-solving and service. By extending the school day and week, it reaches families and community residents. The community school is uniquely equipped to develop its students into educated citizens ready and able to give back to their communities and to strengthen families and communities.

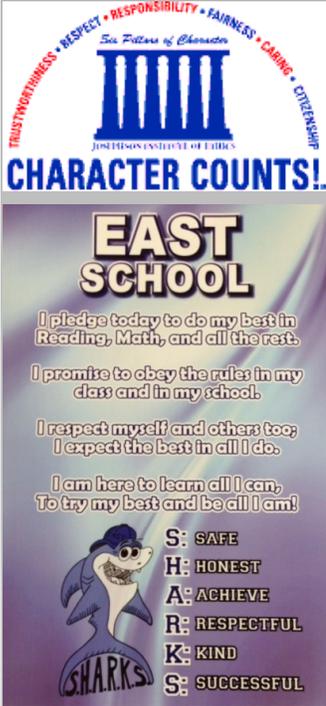
Community schools are built on a fundamental premise, that every child and every school is capable of excellence given the right conditions for learning. A community schools strategy creates the culture and structure needed to ensure fulfillment.

Rationale:

Strong schools build a strong community. The more family and community members are involved with, take ownership for, and support the work of the schools the greater the impact on the overall wellness* of the community.

**economic, political involvement, culture and common beliefs, and general physical, social/emotional condition of the residents*

Torrington Marching Band



BUILDING DEPARTMENT

Building Official—Brett Zuraitis

Building Inspectors—Edward Scarpati & John Palladino

Staff—Emily Barbero & Brenda Summers

The Building Department's primary function is to protect life and property. It is also to ensure that first responders have an environment to function as safely as possible in the event of emergencies. The Building Department inspects all buildings, single family to apartments, commercial to industrial. Public safety is vital. The purpose of the department is to establish the minimum requirements to safeguard the public health, safety and general welfare through structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation and safety to life and property from fire and other hazards attributed to the built environment.

Hazards of existing facilities are addressed as a team effort and the department has a good working relationship with TAHD, the Fire Marshal, Police, ZEO, Yankee Gas, and CL&P, to name a few. A joint committee headed by the Building Official has rewritten many ordinances to effectively work as a team and to foster better communications. Compliance is the priority of the department and we have a good working relationship with both the States Attorney office and the City Corporation Counsel.

The Building Department works in helping resolve tenant/ landlord disputes. This department also has the final say on relocation issues and works with State Marshals in eviction proceedings.

Located on the second floor in City Hall, the door is always open during business hours and the staff makes every effort to answer and assist the public.

Collections of permit fees help defray the cost in the use of services given by the department. On average the department issues 1900 different types of permits per year. Revenue on average is approximately \$400,000.00

CITY & TOWN CLERK

REGISTRAR OF VITAL STATISTICS

City & Town Clerk—Joseph L. Quartiero

Assistant City Clerk—Carol Anderson

Assistant Town Clerks—Ruth Febboriello, Lynn Florio & Pam Prevuznak

The Town and City Clerk, serves a vital role by securing and preserving the public records of the municipality, thereby ensuring historical records for future generations. The Town and City Clerk and his assistants avail themselves of the many training opportunities that are offered each year by the Connecticut Town Clerks Association and the International Institute of Municipal Clerks to make sure they are educated and up to date of the many and often changing laws relating to their position. The office operates as the cornerstone of municipal government – in touch with and on track with legislative responsibilities and operations. The office is the gateway to City Hall for the citizens of our city, and we are the office that our elected officials count on to make sure public meetings, public records, elections and special projects operate smoothly.



The Building Department staff at a Thursday Night Marketplace.



The City Clerk's vault storage for all vital statistics and land records

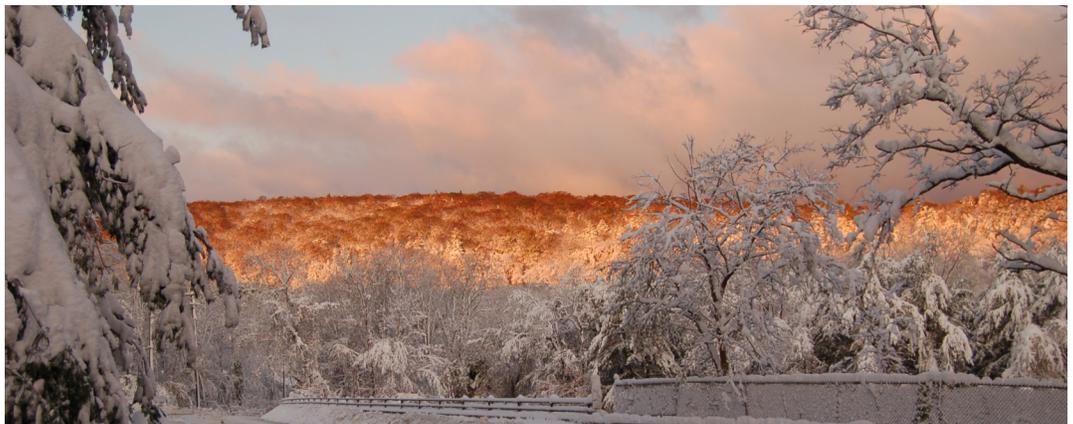
CITY & TOWN CLERK OFFICE (CON'T)

ESSENTIAL JOB FUNCTIONS

Joe Quartiero,
Torrington City Clerk

- The City Clerk & Staff's work consists of recording, processing and indexing of land records, including maps and other official documents using automated and scanning system.
- Processing vital statistics i.e. birth, death and marriage certificates, cremation, burial, and disinterment permits and records.
- Issues of a variety of licenses and permits including dog and sports licenses.
- Records, indexes and files maps, veteran discharges, liquor permits, and trade name certificates.
- Responsible for election procedures; compiling and filing reports of election activity and results with the Secretary of the State; performs a variety of voter administration functions including voter registration, absentee ballot administration, petitions and enrollment in political parties; maintain voting records.
- Oversee, prepares, finalizes various reports to such state agencies as Secretary of State, DEP, State Treasury, State Library, etc; also prepares grants as necessary.
- To date the City Clerk's Office has applied for and received more than \$156,000 in grants for preservation of records.
- Administer oaths to newly elected and appointed officials.
- Files appointments and terms of office for elected officials and appointed board and commission members.
- Responds to general inquiries from the public and officials on a variety of issues including research and genealogy.
- Records and certifies Notary Publics; serves as a notary for Town officials and the public.
- Serves as the Clerk for the City Council, Board of Finance, Board of Safety, Police and Fire Pension Fund and the City Employee Pension Fund. Prepares agendas, creates meeting minutes, posts notices and minutes, places ordinances in the paper and updates the Town Code book and has it posted online.
- City Clerk land record images dating back to 1990 are now on line and can be purchased via the internet.
- City Clerk Revenue for budget year 2013 totaled \$831,370 while expense totaled \$667,909.

Visit www.torringtonct.org to learn more about our great city.



CORPORATION COUNSEL'S OFFICE

Corporation Counsel—Raymond Rigat, Esq.
Staff—Elaine Fabiaschi

The Corporation Counsel office serves as the chief legal advisor of and the attorney for the City and all City officers and departments in matters relating to their official duties. The Office of the Corporation Counsel works closely with all departments of the City government and provides preventative and proactive counsel to the City Council, Board of Finance, Board of Public Safety, and also provides legal support to the Planning and Zoning Commission, the Zoning Board of Appeals, the Inland Wetlands and Zoning Enforcement office, and all other boards, commissions, committees, and municipal agencies as well. The Corporation Counsel acts as the legal advocate for the City in suits involving individual claims against the City, brings suits on behalf of the City, and coordinates the services of outside legal counsel.

The Corporation Counsel is responsible for research and writing legal opinions; review and drafting of ordinances, contracts, agreements and various other legal documents. In addition, the Corporation Counsel oversees and facilitates the City's acquisition and sale of property, including the acquisition of certain easements and assists other departments in the enforcement of the law.

ECONOMIC DEVELOPMENT

Economic Development Director—Rose Ponte
Staff—Elaine Fabiaschi

ECONOMIC DEVELOPMENT COMMISSION

Members—Bill Battle, Dawn Gutowski, George Noujaim, Greg Mele,
James Thibault, JoAnn Ryan, Nancy Sieller, Stephen Michna and Lisa Soliani

ARTS & CULTURE COMMISSION

Members—Gail Kruppa, Sally Bergad, Jacque Williams, Kim Fazzino,
Bill Haygood, Lynn Gelormino, Steve Criss, Jessica Hodorski
& Sharon Waagner

The mission of the Torrington's Office of Economic Development is to provide extensive support to current and prospective businesses of all sizes. The Office is charged with diversifying the City's tax base, creating new employment opportunities and strengthening Torrington's role as the regional heart of Litchfield County. The Office acts as a Community liaison for public, private and not-for-profit entities.

BUSINESS CLIMATE

The City of Torrington is the hub of CT's Northwest Region and is an ideal place to start or expand a business. Torrington provides direct access to affordable commercial, industrial and retail properties; a dedicated and skilled workforce; outstanding educational, cultural, and recreational opportunities; and offers competitive business incentives to new and expanding companies.



Corp. Counsel's legal expertise has been critical in cleaning up blight and old zoning violations

“The City of Torrington is the hub of CT's Northwest Region and is an ideal place to start or expand a business. “



ECONOMIC DEVELOPMENT (CON'T)

PRO-BUSINESS CLIMATE:

Since in office Mayor Ryan Bingham has created a pro business government and the results are already proving successful. Over the past year, we have seen several new businesses open in Torrington, these include several name brand stores. In addition, we have seen several businesses expanding their operations. We have seen over 20 businesses open and grow in Torrington over the past year alone.

NEW IN 2013:

In 2013, Torrington continued to implement the \$100,000 Arts Leadership grant from the CT Department of Economic & Community Development. This grant allowed the city to undertake a marketing and branding campaign that has resulted in many positive outcomes. To note, a new website, www.itshappeninghere.com that is a one stop shop for finding out about many great events happening throughout town. In addition, this grant allowed us to work with a marketing consultant to create new and exciting events that help businesses and organizations grow and succeed.

Torrington was also named as one of 3 municipalities in the State of Connecticut to partake in a pilot program from the Connecticut Main Street Center. The *Come Home to Downtown* program works with property owners located in downtown Torrington to examine how they may use their retail/residential properties to their fullest potential. This program allows the city to expand on already great resources and promote residential living in our downtown.



New marketplace banners along Main Street



ED Director Rose Ponte visiting with local businessman Joe Barbieri at a Thursday Marketplace

Main Street Marketplace continues to be a wonderful summer event. First implemented in 2010 by Torrington's Arts Culture Torrington Commission (ACT), it continued to grow even more popular in 2012. Every Thursday evening in July and August from 5-9 PM, Main Street is transformed into a European-style open air market, complete with street performers, jazz concerts, artisans, Farmer's Market vendors, and outside dining cafes. One of its many goals was to prove that downtown can be vibrant. This highly successful event brought close to 3000 visitors to Torrington every week. Local merchants experienced increased sales, and greater visibility. The community enjoyed the many attractions that were offered and investors became interested in Torrington.



BUSINESS INCENTIVES:

In an effort to attract, retain, and expand business Torrington offers a number of business incentives that include the following:

Enterprise Zone

The City of Torrington and the Town of Winchester were designated in July of 2005 as an Enterprise Corridor Zone. This designation allows the municipality to provide incentive benefits for eligible business relocation/ expansion projects within the zone.

Eligible businesses, including manufacturers, warehouse distributors, and certain designated service related businesses are eligible for the following benefits:

A 5-year, 80% abatement of local property taxes on all qualifying real and personal property that are new to the grand list of the City of Torrington as a direct result of a business relocation, expansion or renovation project.

A 10-year, 25% or 50% credit on that portion of the Connecticut Corporate Business Tax that is directly attributable to the business relocation, expansion or renovation project as determined by the Connecticut Department of Revenue Services and as provided under section 12-217(e) of the Connecticut General Statutes.

The goal of the Enterprise Zone is to expand the commercial industrial base and to help lower the tax burden on the business community by revitalizing once-productive industrial areas.

Façade Program

In 2012, Torrington was awarded \$500,000 façade grant from the State of Connecticut. The program is designed to improve and beautify the exterior appearance of store fronts and commercial buildings while preserving their architectural heritage.

Over the last several years, Torrington has successfully managed façade programs. In 2010 through a grant by the CT Department of Economic and Community Development (DECD), the program helped to fund 70 façade improvement projects, rebates totaling approximately \$650,000 have leveraged an additional \$905,000 in private investment for commercial building facades throughout Torrington. We anticipate similar participation with this year's award.

Assistance to Small Businesses

The City of Torrington offers low interest financing for eligible small businesses through the Litchfield Hills Regional Micro-Loan Program. The purpose of the program is to diversify the economic base, create and retain jobs (especially for low- and moderate-income persons), and encourage and leverage private investment.

“Since in office Mayor Ryan Bingham has created a pro business government and the results are already proving successful.”

ECONOMIC DEVELOPMENT (CON'T)

Brownfield Remediation Programs:

Some neighborhoods that once housed employed industrial workers now contain large vacant abandoned campuses, which contain environmental contaminants that are preventing redevelopment and the creation of new job opportunities. The City is committed to revitalize our neighborhoods especially those affected by these vacant manufacturing spaces. The City was awarded two grants to achieve this very important goal.

Brownfield Assessment Grants: The assessment grant will allow Torrington to develop an inventory of Brownfield properties, from which properties will be prioritized and assessed in a streamlined and cost-effective manner, and further action needs will be determined in order to facilitate the properties' redevelopment.

Brownfield's Revolving Loan Fund: The Revolving Loan Fund will provide Torrington the ability to offer the necessary incentives to allow interested parties to undergo the expense of the clean-up of these sites and the ultimate redevelopment of them. The Revolving Loan fund will offer low interest loans to eligible parties to clean and redevelopment abandoned or vacant sites.

The Brownfield's incentive programs will allow Torrington to continue to make progress with revitalizing the abandoned industrial sites.

For more information about doing business in Torrington, please contact the Mayor's Office at 860-489-2228, or visit the City's webpage at www.torringtonct.org.

SERVICES FOR THE ELDERLY

Elderly Services Director—Nancy Sullivan Hodkoski

Staff—Kerry Palmer, Christine Trudeau-Brown, Carol Tucker, Paula Dante, Karen Bentley, Charlie Abolin, & John MacDonald

Nutrition Supervisor—Joel Sekorski

Staff—Sherry Cote, Claudia Lefcheck, Fran Daley, Roseanne Wheeler & Flo Winegar

SERVICES FOR THE ELDERLY COMMISSION

Chairperson—Adele Reale

Vice Chairperson—Carol Buice

Secretary—Joan Altschuler

Members—Marty Boyajian, Annette Caputi, Sandra Richard & Doris Richards

Alternates—Ray Aeschliman, Brian Mattiello & Jean Rochelt

The mission of the Edward E. Sullivan Senior Center is to provide an environment to enhance and enrich the lives of older adults by offering recreational activities, nutrition services, educational and wellness programs and social services to meet the diverse needs of all people.

A dedicated staff of 54 and over 225 volunteers passionately works to administer services to senior center members and members of our community. The Sullivan Senior Center, located at 88 East Albert Street, is a multipurpose Center and hub for people age 60 and over. The Center is open Monday through Thursday from 8:00 a.m. to 5:00 p.m., Friday from 8:00 a.m. to 4:00 p.m., evenings and weekends for special events.



Garden Dedication: L to R
Samuel Bruttomesso,
Sue Huff & David, Louis
and Anthony Troccoli

A 12-page newsletter entitled, “All About Us @ the Sullivan Senior Center” is published monthly with information outlining the activities, travel itineraries, menus, calendar of events and timely informational articles focusing on topics of importance and interest to older adults. Newsletters may be picked up at the Senior Center, mailed for a nominal fee or read on line @ www.seekandfind.com or the City’s website www.torringtonct.org. The goal is to offer one stop shopping to older adults to fulfill their social, wellness, recreational and quality of life issues by delivering excellent service.

HIGHLIGHTS:

- Over \$100,000 was raised as a result of a robust fundraising campaign to renovate the ladies’ and men’s rooms at the Sullivan Senior Center. Through the generosity of our members, friends, anonymous clients of Rita D’Amico of Ameriprise Financial, Thrift Shop proceeds, memorial donations and the City of Torrington our goal was attained to bring the project to fruition. Beautiful state of the art bathrooms are ADA compliant, incorporating multiple upgrades for safety, functionality and sanitation. As a bonus, much needed storage space was built to accommodate bathroom supplies and equipment.
- The Wii Bowling League sponsored 4 members in the National Senior League Wii Bowling Tournament in Dallas, Texas. Lightning Strikes, the Sullivan Senior Center team, consisting of Carol Buice, Judy Tellier, Bob Mowad and Mark Portinari, captured the *national championship* with a total three day pin score of 5438 and Bob Mowad won the *individual national championship* with a three day total of 1563 pins. The League is looking forward to sending a team to Tennessee next year.
- Memorial donations in the names of Samuel Bruttomesso, Jemma Huff and Tony Troccolo enabled the Center to plant a beautiful garden in their honor located at the main entrance of the Center. A ceremony honored their memory with members of Bruttomesso, Huff and Troccolo families taking part in the dedication.

Six programs, funded by the state and federal government, municipalities, client donations, fundraising and private donations, were administered by the staff. Revenue totaled **\$1,963,961**.

- Elderly Nutrition Program: Served 33,914 congregate meals and 217,994 Meals-on-Wheels to 1,846 individuals age 60 and over
- Medical Transportation: 404 elders were given 6,719 rides to medical appointments
- Chore Program: 115 elders received 6,597 hours of in-home services
- Special Diet Meals-on-Wheels: 4,806 therapeutic meals delivered to 22 individuals under the age of 60
- Bend and Stretch Balance and Fall Prevention Program: 573 hours of training attended by 77 people
- Health Screening: 135 people screened in three months

Additionally, 548 individuals applied for rent rebate and 315 for fuel assistance. During Medicare Part D open enrollment, Oct 15 – Dec. 7, 386 people were processed to determine which plan best suited their prescription drug needs. For a complete list of all assistance programs, please call the Sullivan Senior Center at (860)-489-2211.

“The Sullivan Senior Center, located at 88 East Albert Street, is a multipurpose center and hub for people age 60 and over.”



Wii Bowling National Senior League Champions:
L to R Carol Buice & Judy Tellier, Mark Portinari & Bob Mowad



Ribbon cutting for the new bathroom renovation project

SERVICES FOR THE ELDERLY (CON'T)

Services for the Elderly Commission:

The Services for the Elderly Commission consists of seven voting members and three alternates. The Commission meets monthly to review and evaluate the conditions, needs and programs for older adults living in the City of Torrington and the greater Torrington area. The Commission forwards recommendations to the Mayor and City Councilors regarding grant funding and awarding of bids for projects at the Sullivan Senior Center. *Their guidance is invaluable. Thank you for another successful year.*

EQUIPMENT MAINTENANCE DEPARTMENT

Fleet Manager—Emil Castro
 Service Coordinator/ASE Master Mechanic—Alan Regner
 Foreman/Master Mechanic—Dennis Klonoski
 Heavy Duty Mechanic II —Kingsley Beecher and William Layman
 Medium Duty Mechanic I —Jason Langston
 Welder/Fabricator—Ralph Boscarino.



Alan busy coordinating the shops repairs, parts and scheduling service to the City fleet

The Equipment Maintenance Department provides stellar service to all City Departments including the Board of Education. We are responsible for the maintenance and repair of approximately 376 pieces of equipment. The vehicles and equipment vary: Plow trucks, heavy equipment, handicapped vans, and assorted lawn maintenance equipment.

Since our inception, we have been providing maintenance and repairs to all types of equipment and vehicles, meeting the ongoing challenge of vehicle system advancement and the demand for trained skilled staff that is able to adapt to the needs of all departments. No matter what variety or magnitude a department fleet may be, we provide high quality efficient preventive maintenance and repairs

Each employee is highly skilled and with continuously training in their fields will be able to keep up with the changing technology. This training allows us the capability of handling any type and size of gasoline or diesel powered equipment.

General maintenance and upkeep begins with a preventative maintenance schedule for each vehicle. Depending on the equipment and use, oil changes, tire rotation, tune-up, etc. are scheduled to keep the vehicle in good mechanical condition.

Repairs are initiated through a repair order system. As the repair orders are received, they are reviewed, prioritized and the work is scheduled. A repair can range from changing a light bulb to a major overhaul, involving replacement parts, in-house rebuilding, fabricating and welding. Our maintenance department has full service welding capabilities.



The service garage and welding shop.

The department's staff currently consists of seven employees; one superintendent Emil Castro, one service coordinator/Master Mechanic Alan Regner, one foreman/Master Mechanic Dennis Klonoski, two Heavy Duty mechanics Kingsley Beecher and William Layman, one Medium Duty Mechanic Jason Langston and one welder/fabricator Ralph Boscarino.

Our primary goal is to carry on a tradition of excellence and efficiency.

FINANCE DEPARTMENT

Treasurer—Art Mattiello

Comptroller—Alice Proulx

Purchasing Agent—Pennie Zucco

Deputy Treasurer—Sheryl Lewis

Deputy Comptroller—Gina Casper

Staff—Nancy Michna, Brenda Reginatto, Christine Upton & Lynn Rategan

BOARD OF FINANCE

Chairman—Mayor Ryan Bingham

Members—Frank Rubino, Brian Paganini, Laurene Pesce, Thomas Scoville,
Bill Lamoin & Mark Bushka

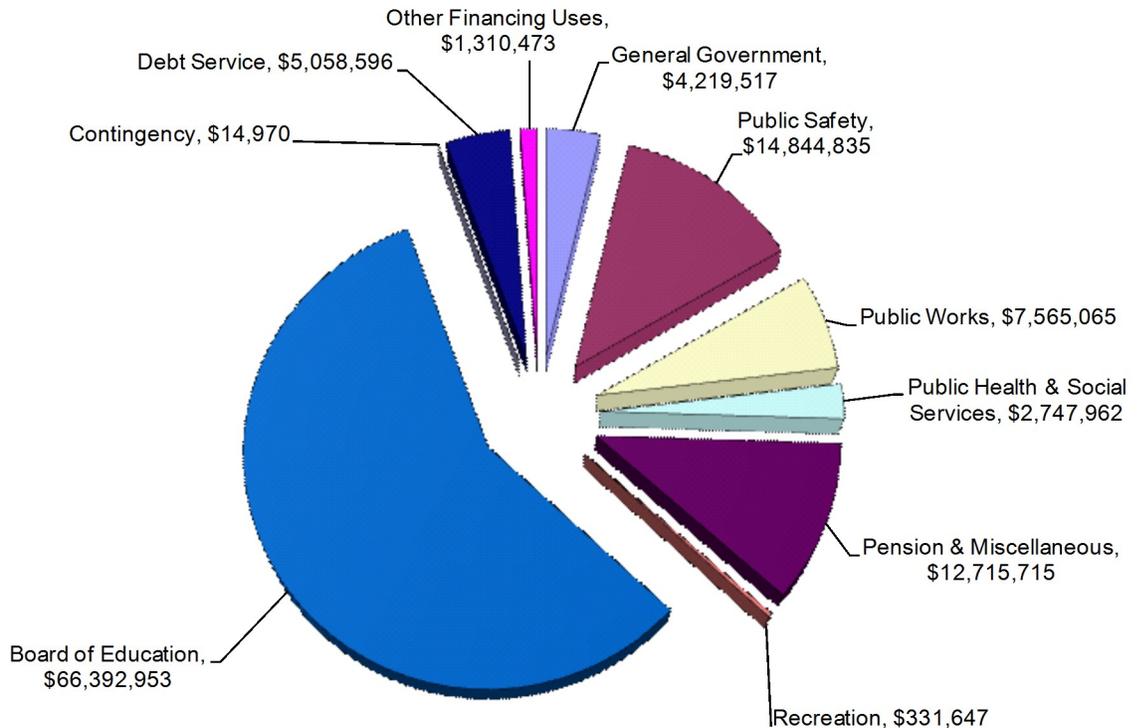
The Finance Department of the City of Torrington currently consists of the Treasurer's, Comptroller's, and Purchasing Agent's offices. All financial activity for the City of Torrington (excluding the Board of Education) is maintained and monitored by employees of the Comptroller and Treasurer offices. All revenues, Small Cities Grant activities, bond issues, bond payments and wire transfers are processed and recorded by the Treasurer and the Assistant Treasurer. All vendor, payroll, and pension payments, as well as benefits administration and general ledger activities are processed by the comptroller's staff. This office is also the central location for the annual independent audit as well as the annual budget process.

All purchases of services, supplies and materials through the purchase order process (excluding the Board of Education) are made by the purchasing department by authority of the City Charter through competitive bidding and negotiations. Orders for materials and services over \$10,000 are procured through a sealed bid process and are posted on the City of Torrington's website while orders under \$10,000 are procured using quotes, proposals and other methods from qualified sources, through negotiation and /or price comparisons from multiple vendors.

FINANCE DEPARTMENT (CON'T)

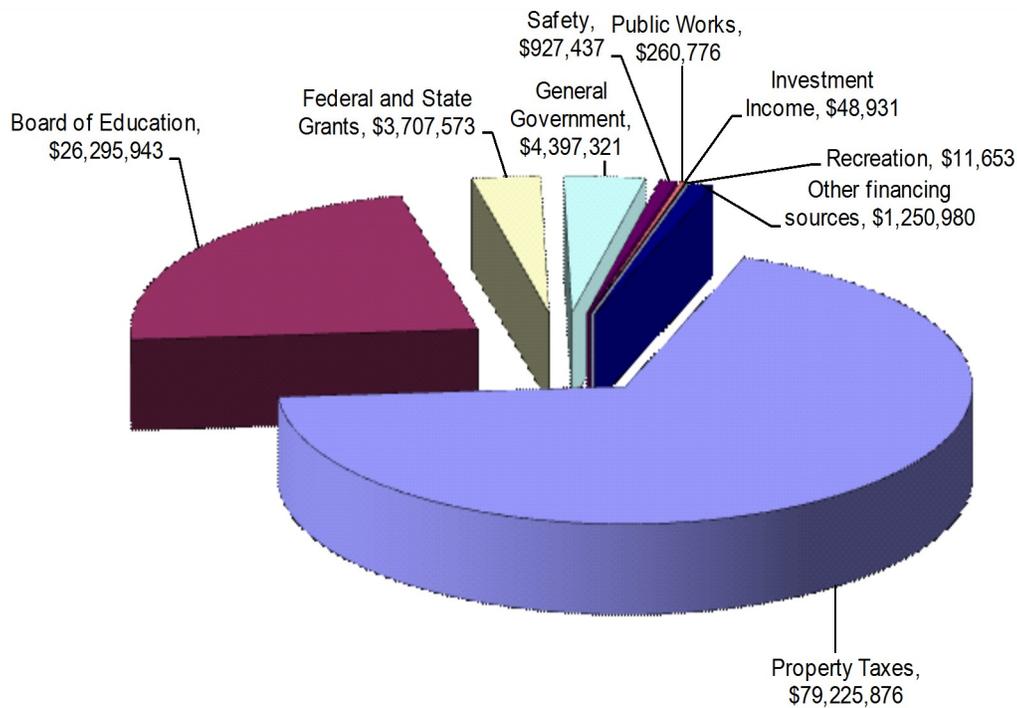
Expenses	Actual	Percentage
General Government	\$4,219,517	3.66%
Public Safety	\$14,844,835	12.89%
Public Works	\$7,565,065	6.57%
Public Health & Social Services	\$2,747,962	2.39%
Pension & Miscellaneous	\$12,715,715	11.04%
Recreation	\$331,647	0.29%
Board of Education	\$66,392,953	57.63%
Contingency	\$14,970	0.01%
Debt Service	\$5,058,596	4.39%
Other Financing Uses	\$1,310,473	1.14%
TOTAL	\$115,201,733	100.00%

Total expenditures and encumbrances were \$115,201,733. The chart below shows how those expenditures were allocated.



Revenues	Actual	Percentage
Property Taxes	\$79,225,876	68.2238%
Board of Education	\$26,295,943	22.6442%
Federal and State Grants	\$3,707,573	3.1927%
General Government	\$4,397,321	3.7867%
Public Safety	\$927,437	0.7986%
Public Works	\$260,776	0.2246%
Investment Income	\$48,931	0.0421%
Recreation	\$11,653	0.0100%
Other financing sources	\$1,250,980	1.0773%
Total revenues and other financing sources	\$116,126,490	100.00%

Total Revenues were \$116,126,490. The chart below identifies individual revenue sources. The Mill Rate for FY 2012-2013 was 33.47



INFORMATION TECHNOLOGY DEPARTMENT

Director of Information Technology—Gerald Crowley

IT Department Head—Rodolfo F. Pullano

Systems Administrator—Steve Pienczykowski

“The Police and Fire Department recently completed a major upgrade of the CAD-RMS system which will expand functionality and increase performance in public safety operations.”

After a brief period operating in a Shared Services capacity, the City of Torrington IT Department is now dedicated to maintaining IT operations for the City of Torrington. Steve Pienczykowski has been hired as the full time Systems Administrator. Rudy Pullano continues to provide primary support for the Police and Fire Departments.

The new fiscal year brought upgrades to the data backup systems for City Hall and the Fire Department. The Planning and Zoning Department received new workstations, and the WAN project is complete. The IT Department is continuing its hardware upgrade cycle across City Departments. The Police and Fire Department recently completed a major upgrade of the CAD-RMS system which will expand functionality and increase performance in public safety operations.

2013-2014: Future goals for the IT Department will be focused on converting paper based workflows to electronic workflows and expanding document management services in order to improve efficiencies in City Department functions. The City will also look to take advantage of opportunities the state’s fiber based Nutmeg Network may provide as connectivity expands to municipalities across Connecticut.

Torrington DARE Car Show on Main Street



LAND USE DEPARTMENT

City Planner—Martin J. Connor, AICP
 Wetlands and Zoning Enforcement Officer—Kim Barbieri
 Staff—Lona Kirk

PLANNING & ZONING COMMISSION

Chairman—Richard Calkins
 Vice-Chairman—Greg Mele, (Economic Development Liaison)
 Members—Doris Murphy (Inland Wetlands Liaison), Gregory Perosino
 Paul Summers
 Alternates—James Bobinski, Donna Greco, Christine Mele
 Ex-Officio Members—Mayor Ryan Bingham
 & Public Works Director Gerry Rollett

PLANNING:

Function: To prepare plans for the development of the City for the use of land for residential, recreation, commercial, industrial, and other purposes. To recommend thoroughfares, parks, and other public improvements.

ZONING:

Function: To regulate the height and setbacks of buildings, the use of land, the number of parking spaces, and the minimum size of building lots. Perform inspections for all zoning permits issued, issue all zoning violations, certificate of compliances, and checks compliance for certificate of occupancy.

The Commission reviewed five applications for Special Exceptions, 20 Site Plan applications, one Zone Change application, one resubdivision application, three zoning regulation amendment changes, two Location Approvals and reviewed three Section 8-24 referrals to City Council. The City Planner reviewed and approved 21 Site Plan applications in the Local Business or General Business Zone.

HIGHLIGHTS OF THE PAST YEAR:

- 1891 East Main Street, approval for construction of 1,350 square feet retail shop
- 106 Harris Drive, Hocon Gas, construct two storage buildings
- Coe Memorial Park, 101 Litchfield Street, approval for parking lot and landscaping improvements
- Charlotte Hungerford Hospital, 540 Litchfield Street, parking lot expansion
- 187 Commercial Blvd., approval for parking lot expansion
- 2101 Winsted Road, 15,400 sq. ft. industrial building
- 416 Winsted Road, redevelopment of vacant restaurant as a bank
- 39 South Main Street, façade improvements and new signage over 35 square feet, for 15,550 square foot JoAnn Fabrics retail tenant
- 469 Migeon Avenue, 24,000 square foot addition to Community Health and Wellness Center
- 539 Technology Park Drive, install 24' x 64' temporary office for Fuel Cell Energy, LLC
- Denial of Hartford Dispensary facility on Kennedy Drive
- 140 Commercial Blvd., construction of 11,000 square foot building for Hartford Dispensary



Fit Together's presence at the Thursday Marketplace



Torrington was chosen to participate in the *Come Home to Downtown Program*

The City of Torrington was chosen by *Connecticut Main Street Center* to participate in their “Come Home to Downtown” study.

The Planning and Zoning Commission and Kimberly Barbieri, CZWEO, participated in the YMCA “Fit Together” program, a healthy community design initiative. In cooperation with the Fit Together Group, the Planning and Zoning proposed a “Right to Farm Ordinance” and “Complete Streets Resolution” which was adopted by City Council.

The Commission adopted Zoning Regulation revisions regarding warehouses providing interior access to self-storage units and revised the Alternative Incarceration and Medical Marijuana Dispensary Overlay Zone to eliminate the Substance Abuse/Mental Health category based on recommendation from United States Department of Justice.

ZEO Kim Barbieri was selected to sit on the *State Vegetation Management Task Force* appointed by the governor to assess the current status of trees within the right of ways and how to protect them as well as maintain a safe and reliable utility infrastructure . The Commission met intensely over the year and made a final report to the State Legislature.

Corporation Counsel Ray Rigat and Kimberly Barbieri, CZWEO, using the court system were successful in resolving several long standing zoning violations.

CONSERVATION COMMISSION

Chairperson—Christine Altman (Liaison to Inland Wetlands)

Member—Tara Jo Holmberg, Gary Eucalitto, Stephen Michna, Butch Klug, Scott Whittaker, Brian Reardon, Ashley Ross, Diane Carroll

The purpose of the Conservation Commission is to advise the Planning and Zoning Commission on the cultural and natural aspects of the City’s environment as it relates to planning issues and development applications. The Committee reviews projects for planning and design as they relate to the property’s location near other protected open space land, appropriateness for acquiring open space, and identify natural or cultural features on the land that should be preserved or protected. The Commission reviews and makes written recommendations on all subdivision plans (greater than 4 lots).

The Conservation Commission also is responsible for maintaining the Open Space Inventory for the Planning & Zoning Commission and constantly works on meeting the goals set down in the Plan of Conservation & Development’s Open Space section.

January 3, 2013 the City Council voted to increase the number of members on the Conservation Commission to 9.

HIGHLIGHTS OF THE PAST YEAR:

- Reviewed 1 Zoning subdivision application for *Greenbriar* Subdivision. The Commission had to write a management plan for the potential open space on the subdivision to be given to the Conservation Commission for ownership/management by the Army Corps of Engineers for their approval.
- Received a grant from the *CT Trust for Historic Preservation* to study the Jacob Strong Homestead and the opportunities and constraints for our acquisition of the property on Highland Avenue..



Planting of the Food Forest with UCONN students

- Sponsored the Earth Day Clean Up April 20 at the armory Building with a record number of participants including nearly all of the *Torrington Family Kempo Martial Arts Studio*. Approximate number participating approximately 150+
- Rain Barrel & Compost Bin Giveaways: we held a rain barrel and compost bin giveaway raffle in October 2012 handing out 16 40gal rain barrels and 16 compost bins. The response was so positive DEEP found additional EPA 319 monies available and we held a second raffle on Earth Day and handed out an additional 50 rain barrels and 20 compost bins to Torrington residents. Additional rain barrels were donated to local community gardens and elementary schools. The total amount of grant monies awarded for this project: \$6,887.00
- Co-sponsored the Naugatuck River Clean Up June 1 with the *Torrington Trout Unlimited*
- Sponsored a puppeteer from the *Ivy Vine Players* for the Main Street Marketplace to perform shows for the children about environmentally themed topics.
- Worked with the *Torrington Trails Network* to write a grant for 2 new bridges, drainage and grading improvements at the Buttrick Trail and new property acquisition of the 7 acre Red Mountain Avenue property behind Kmart. [as of 12/2013 we are still in the running] The grant applied for was the DEEP Rivers and Trails Grant and we asked for
- Wrote letters of support for the passage of Torrington's new 'Right to Farm' ordinance that was passed February 19, 2013.
- Received EPA 319 funding – through the Northwest Conservation District and CT DEEP to construct a sustainable LID parking lot catty-corner from the Police Station. This parking lot was still under construction at the time of printing but will showcase permeable pavers, rain gardens and infiltration strips for collecting and cleaning stormwater before discharging into the river. Torrington City staff drew the plans for the parking lot and received all required approvals in 2009 preparing for a 'shovel-ready' opportunity. Approximate grant funds received: \$100,000.
- Guided Justin Lentz, the Land Use Office intern for the summer of 2012 on creating a greenway review and plan of the rail/trail potential of the rail line extending through the Sue Grossman Greenway trail south to SR 118 in Litchfield. Justin's plan was completed shortly after the fiscal year 2012-13 and was critical in our receiving further consideration for the DEEP Rivers and Trails Grant.
- Purchased 3.3 acres of land on the East Branch of the Naugatuck River on Newfield Road at tax auction. It is a critical parcel for our ongoing goals of expanding the trails system to Sunnybrook Park and is the historic site of one of the Warrenton Mills dams. We used \$19,358.10 from the open space account – an account set up to purchase and maintain open space and is funded by developers.
- Received 0.72 acres of open space property from Chris Oneglia – a business owner who took over a property that was encumbered by zoning violation citations. The property lies at the trail head to the Buttrick Trail and near the Sue Grossman Greenway Trail and will be used for trailhead parking.
- Partnered with 3 UCONN students to create a Food Forest on City land across from the UCONN Torrington Campus. Students Mark Luzzi, Justin Clark and Thomas Binghi received credit in their Community Studies class for creating a site that could feed people just for the effort of picking the fruit we planted. The Food Forest is located along side the Community Garden.
- Coordinated with East School and Vogel Wetmore School to have new garden areas installed by locating willing volunteers and providing layout and planning for the garden locations. A special thanks to Mike Zaharek Landscape and Yardmen Landscape for volunteering their time and machinery to install the gardens.



Family Kempo Martial Arts Studio came out in force to show their civic pride at the 2012 Earth Day Cleanup



The Jacob Strong home-stead property was studied for possible acquisition

ZONING BOARD OF APPEALS

Chairman—David Moraghan

Vice Chairwoman—Kathleen Perrotti

Members—James Marinelli, Jenn Healy, Genevieve Gangi,

Alternate—Karen Falk, Marc Trivella, Ken Edwards

The Zoning Board of Appeals consists of eight citizen volunteers who hear and decide upon all requests for variances from the City of Torrington's Zoning Regulations as well as appeals of any order, requirement or decision made by an official responsible for the enforcement of Torrington's Zoning Regulations.

The Zoning Board of Appeals received and acted upon two variance applications.



Constructed wetlands at the east end Stop and Shop Plaza

INLAND WETLANDS COMMISSION

Chairman—Jay Bate Jr.

Vice Chairwoman—Christine Altman

Members—Jane Bakker, Kathy Carlson, Doris Murphy, Tom Telman & Nicole Bastiannse-Fritch,



A wetland site walk by commissioners to assess possible impacts.

The City of Torrington Inland Wetlands Commission promulgates the regulations concerning all activities affecting the wetlands and watercourses within the territorial limits of the city, including regulations dealing with the licensing of activities on such wetlands, watercourses and upland review areas.

The Inland Wetland regulations delineate the upland review areas to be 75 feet from any wetland soil types and 100 feet from any watercourse or waterbody (either man-made or natural). Any regulated activity occurring within these upland review areas, would require an inland wetland permit.

During the 2012-2013 fiscal year the Inland Wetlands Commission received and acted upon 12 Inland Wetlands Permit Applications and issued 3 Orders and 2 As-of-Right Farm Use requests, and the authorized Inland Wetlands Agents issued 13 Inland Wetlands Agent Determinations.

TORRINGTON HEARING OFFICERS

Joel Perlotto, Esq.
James Steck, Esq.

The Hearing Officer is appointed to hear appeals on written citations that are issued to property owners for zoning violations.

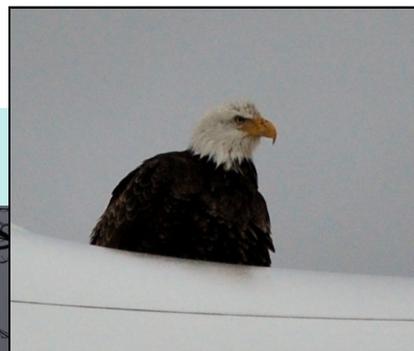
ARCHITECTURAL REVIEW COMMITTEE

Chairman—Marc Trivella
Members—Greg Perosino, Robert Mileti, Roberta Boe, John Sullivan,
Martin Connor, AICP, City Planner & Ed Fabbri, City Engineer

The purpose of the Architectural Review Committee is to advise the Planning and Zoning Commission on the physical aspects of the City's environment. The Committee reviews each project for aesthetic matters pertaining to planning and design as they relate to the physical characteristics and appearance of the site, neighborhood and City. The Committee reviews and makes written recommendations on all site plans, changes to facades of non-residential buildings and all signs, except those on one two and three family residential properties and those less than 35 square feet in area.

During Fiscal Year 2012 - 2013, the Architectural Review Committee reviewed 12 applications and made recommendations to the Planning and Zoning Commission.

A regular visitor to the Street Department salt barns along the Naugatuck River



PROBATE COURT

Judge of Probate—Michael Magistrali

Clerks—Gale Pellegren and Suzanne Pombar

Assistant Clerks—Michelle Considine & Paula Marchetti

Court Assistant—Yuberkis Batista



One of the Probate Court's favorite tasks is to perform adoptions for local families.

The present Torrington Area Probate Court is the result of sweeping probate court consolidation legislation in 2009 that reduced the number of probate courts in the state from 117 to 54. As a result of that legislation, the Torrington Probate Court was merged with the Winchester Probate Court and the New Hartford Probate Court. The new court began operation on January 5, 2011. The Torrington Area Probate Court now serves the towns of Torrington, Goshen, Winchester, Colebrook, New Hartford, Barkhamsted and Hartland. The Court continues to operate out of the first floor of Torrington City Hall.

Connecticut's probate court system is built on a 300-year-old foundation of commitment to service, integrity, and the rule of law. Today, in addition to their traditional role of overseeing decedents' estates and trusts, the probate courts handle a wide range of sensitive issues affecting children, the elderly, persons with intellectual disabilities, and individuals with psychiatric impairments. In carrying out their responsibilities, the probate courts strive to protect the rights of individuals while affording those involved in probate matters an approachable and consumer-friendly environment.

The jurisdiction of the Probate Court is broader and the types of matters handled more diverse than most citizens are aware. Hearings in the Torrington Probate Court are held every Tuesday and Thursday, and other specially scheduled days. Most hearings are open to the public. Children's matters, commitment actions, and guardianships of intellectually disabled persons are confidential and are not open to the public. The public is invited to visit the Probate Court on the first floor of City Hall for more information on the Court's operation. Information is also available on-line at <http://www.ctprobate.gov/>, the official web site of the Connecticut Probate Courts.

Probate judges are the only elected judges in the State of Connecticut and serve four year terms. The present Torrington Area Probate Judge, Judge Michael F. Magistrali, was first elected as Judge of the Torrington Probate Court in November 1998 and took office on January 6, 1999. He has served continuously since that date and now presides over the newly formed Torrington Area Probate Court. In addition to his service as Judge of the Court, Judge Magistrali serves as Treasurer of the Connecticut Probate Assembly, an organization comprised of all probate judges in the state. He also serves as chairman of the Probate Assembly's Ethics Committee and serves on the Executive Committee.

The Court is staffed by Chief Clerk Gale Pellegren, Clerk Suzanne Pombar (formerly Clerk of the New Hartford Probate Court), Assistant Clerk Paula Marchetti, Assistant Clerk Michelle Considine, and Court Assistant Yuberkis Batista, who speaks Spanish and can assist Spanish-speaking users of the Court.



Torrington High School Choir 2012

PERSONNEL DEPARTMENT

Personnel Director—Thomas Gritt

Staff—Kelley Pleil

BOARD OF ETHICS

Chairman—John Todor

Members—Timothy Driscoll, John Dillon, Candace Barth & Kathleen Rines

Two Vacancies

The City of Torrington's Personnel Department provides for the centralized administration of personnel policies affecting municipal employees and job applicants.

Recruitment is a major responsibility. This past year, fourteen people were hired as regular full-time employees. Four competitive testing sessions were conducted to qualify candidates for Street department, Fire department, and Parks and Recreation openings.

In the area of labor relations, contract negotiations were conducted with the unions representing Fire and Police department employees. In addition, numerous hearings were held on employee issues and grievance arbitrations at the State Labor Board.

The Safety Advisory Committee met throughout the year to ensure the continuation of safe work environments for City employees. Work site inspections were periodically done to identify potential hazards and drug testing was accomplished in accordance to city, state, and federal standards.

The Personnel Department is also active in community initiatives such as the United Way and the Mayor's Task Force on Cancer. During the past year, Personnel again served as the liaison between the City and Torrington High School's Career Internship Program. This cooperative venture provides students with an exposure to the variety of employment opportunities available in a municipal setting and earns them high school credits for volunteer work in City departments. Seven students participated in the program this past year.

PUBLIC WORKS DEPARTMENT

Director of Public Works—Gerald Rollett, PE

Staff—Mary Zordan

Custodial Staff—John Lombardi

ENGINEERING DEPARTMENT

City Engineer—Edward Fabbri, PE

Assistant City Engineer—Matt Walsh, PE

Manager of GIS/Tech—David Scherf

Staff—Roxanne Foster, Mark Zordan, Dale Carter & Tom Kozlak



New streetscape along
Main Street

The Engineering Department's mission is to provide professional, well-organized and the most cost effective municipal engineering services to the citizens of Torrington as well as other Divisions and Departments of the City. Our objectives include being good stewards of the public infrastructure and using state of the art technologies and construction materials to produce longer lasting and cost effective infrastructure improvements. Objectives include providing engineering services within budget and required timeframe while protecting the public health, safety and welfare of the Citizens of Torrington. *We also strive to administer and uphold the City's ordinances, policies and regulations in a consistent manner without compromising the intent of such standards. Our goals include providing dependable and high-quality customer service.*

The Engineering Department provides a high level of expertise required in the planning, design and administration of public infrastructure improvement projects. The Engineering staff provides technical services to City Departments, Boards and Commissions and is responsible for ensuring compliance with established standards and specifications of the City of Torrington. The Engineering office personnel provide information on City services to the public and document complaints from residents for further investigation and response. The staff monitors and inspects the construction of all improvements that are to become part of the City's infrastructure system and maintains those plans, maps and files. Responsibilities include coordination with utility companies on scheduling their utility infrastructure upgrades with City street paving work. The Engineering Department maintains the City's Geographic Information System (GIS) and provides GIS-based database and mapping support to town residents, consultants, contractors and City Departments.

Street reclaiming.



“Our goals include providing dependable and high-quality customer service..”

WATER POLLUTION CONTROL AUTHORITY

Administrator—Raymond E. Drew

Staff—Mary Zordan

FUNCTION:

To administer the financial assurance of the Water Pollution Control Authority; Operate and Maintain a Seven (7) Million Gallon Per Day Advanced Water Pollution Control Facility (WPCF), Operate and maintain 170 miles of Sanitary Sewer Collection System, and 15 Wastewater Pumping Stations. Operate a drop site recycling facility for used motor oil, batteries, antifreeze, fluorescent bulbs, and electronics. Operate and maintain a regional septage receiving facility and regional grease processing facility. Administer the sewer use billing system, industrial pretreatment monitoring, maintenance, and construction of Wastewater Treatment Plant, Collection System and Pumping Stations.

For the year 2012-2013 the WPCA generated approximately \$3,894,215 in revenue from approximately 11,800 customers located in Torrington, Harwinton, and Litchfield, Twenty One Septage and Fats, Oil & Grease (FOG) haulers serving eighteen (18) towns in the Northwest Region.

PROJECTS:

- WPCF SCADA Upgrades
- Reconstruction New Harwinton Rd Pump Station
- WPCF Facility Plan Update
- East Drainage Basin Rehabilitation Design
- Nitrogen/Phosphorus Removal Study



The WPCA facility



Lab Analyst Joe checking the microorganism to monitor the sludge health.



Installation of new pump facility at Torrington Middle School

WPCA	Budget	Expenditures
	2012-2013	2012-2013
Salaries & Wages	\$939,806	\$965,207
Employee Benefits	\$402,134	\$391,088
Utilities	\$373,800	\$388,797
Materials & Supplies	\$111,500	\$135,632
New Equipment	\$114,600	\$96,567
Repairs & Maintenance	\$65,000	\$33,042
Contractual Services	\$615,785	\$618,981
Contingency	\$25,000	\$6,095
Sinking Fund	\$325,000	\$413,804
Debt Service	\$865,353	\$776,549
TOTAL	\$3,837,978	\$3,810,289

STREET DEPARTMENT

Superintendent of Streets—Bob Lizotte
 Assistant Superintendent—Edward Nuzenski
 Staff—Len Chevalier



Pothole repair truck—an integral part of street maintenance

The Street Department maintains and makes repairs to an estimated 170 miles of roads, streets and bridges. During construction season the work includes reconstruction of existing roads, catch basin repairs and replacements, installation of new drainage systems, pothole patching, roadside mowing and road sweeping. The work for the winter season includes plowing and treating roads to remove ice and snow, snow removal when necessary, roadside brush control and tree removal, gutters and swales are cleaned when weather allows. Throughout the year street signs are maintained, garbage totes are delivered, repaired or replaced, catch basins are cleaned.

We serve the tax payers of Torrington and the traveling public. We strive to continue providing the high level of service the tax payers and public have become accustomed to. The Street Department also provides services to other City departments as needed.

The Street Department continues to look for ways to increase the efficiency of manpower and equipment thru ever changing technologies. This is accomplished with training and equipment changes and upgrades.

PARKS & RECREATION DEPARTMENT

Superintendent—Brett Simmons
 Recreation Director—Donna Winn

PARKS & RECREATION COMMISSION

Chairwoman—Patricia Fairchild
 Members—Fran DuCotey, Jim Pescatore, Dan Lovallo & Gerry Carbone

COE PARK MEMORIAL COMMITTEE

Chairwoman—Susan Coe-Holbrook
 Members—Margaret Keywan, Lori Chiron, Mark McEachern, Mary Zbel, Dr. Isadore Temkin & Marc Trivella



A Nutmeg Ballet student performing at the Light Up Main Street festivities.

The Torrington Parks and Recreation Department is comprised of two divisions. The Recreation Department is responsible for organizing and administering a comprehensive assortment of recreation programs, athletic leagues, and special events for youth, teens, adults, senior citizens, and families. The Parks Department is responsible for the operation and maintenance of 26 parks and facilities, comprised of over 230 acres of both active and passive parkland. The Torrington Parks and Recreation Department is proud to offer an outdoor pool, pond, playgrounds, picnic shelters, athletic fields, trails, outdoor basketball courts, tennis courts, ice rink, sledding hill, indoor gymnasium, Skatepark, Teen Center, Recreation Hall, Civic Center, Gardens at Coe Memorial Park, and Carl Bozenski's Christmas Village.

The Recreation Department was once again very busy organizing many programs for the community to enjoy. Some of the programs offered during 2012-13 included: sports camps and clinics, swim lessons, summer playground program, trips, dance and fitness classes, sports leagues, and an assortment of special interest programs.

Torrington Parks and Recreation Department has many popular special events that are available to the community throughout the year. Some of the special events offered in 2012-13 included: Trunk or Treat, Tree Lighting Ceremony, Last Night, Easter Egg Hunt, Northwest Idol Contest, Summer Concert Series, Winter Carnival, Polka Night, and Magic Motion. The Parks and Recreation Department collaborated with various organizations on events including the Mayor's Committee on Youth, Arts and Culture Commission, Torrington Lions Club, Torrington Police Athletic League, Torrington Titans, First Congregational Church of Torrington, and Torrington Municipal and Teachers Federal Credit Union.

In addition to organizing programs, the Recreation Department administers facility rentals at the Armory and Coe Memorial Park Civic Center. Both facilities were rented by many local organizations, community agencies, and private users. The Parks and Recreation Department also schedules and prepares athletic fields for use by many local organizations at Alvord Park, Bishop Donnelly Sports Complex, Fuessenich Park, Oak Avenue Sports Complex, Joe Ruwet Park, John Toro Sports Complex, and Major William Besse Park.

The Parks Department continued to complete regular maintenance functions throughout the parks system including: mowing, trimming, turf maintenance, landscaping, lining and grooming ballfields, painting, trash removal, graffiti removal, pool maintenance, building maintenance, snow removal, tree maintenance, and much more.

The Parks Department completed several projects during 2012-13 including: installing new bleachers at Fuessenich Park, fence replacement at Christmas Village and Jiggs Donahue, as well as playground and athletic field improvements throughout the city. The Parks Department also started the first phase of the Parks Paving Program by paving the parking lots at Oak Ave Sports Complex, Jiggs Donahue Park, Christmas Village, and Recreation Hall. During the later part of the fiscal year, Phase II Park Renovations commenced at Coe Memorial Park which included constructing a new parking lot, electrical updates including adding additional site lighting, and landscaping improvements. Phase II Renovations carried over into the current fiscal year and were completed in August 2013. The Parks Department works continuously to improve the appearance of the parks by completing landscaping projects, repairing fences, upgrading park amenities, and installing new park entrances gates.

“The Parks Department works continuously to improve the appearance of the parks by completing landscaping projects, repairing fences, upgrading park amenities, and installing new park entrances gates.”



New bleachers at Fuessenich Park

The Besse Municipal Pool and a visit with Mrs. Claus at Christmas Village





The new parking area at
Coe Park.

PARKS & RECREATION (CON'T)

The Parks and Recreation Department looks forward to continuing to offer new and exciting programs and events during the upcoming year, and will continue to collaborate with local organizations to provide an assortment of programs and special events to the community. The Parks Department will continue to move forward with improvement projects such as basketball court renovations, playground renovations, sidewalk repairs, paving parking lots at City parks, as well as grounds and building renovations at Christmas Village.

The Parks and Recreation Department would not be able to offer such a wide variety of activities without the support and help of the community and the many volunteers, sponsors, and local organizations. We would also like to thank the dedicated staff at the Torrington Parks and Recreation Department, the members of the Parks and Recreation Commission, and other City Departments for their time and commitment. The Parks and Recreation Department is focused on providing a comprehensive assortment of community-oriented programs and facilities.

We look forward to seeing you out in the parks ~ Explore the Possibilities!

CITY OF TORRINGTON PARK FACILITIES		Acres
FACILITY	LOCATION	
Alvord Park	Kennedy Drive	27.70
Armory	South Main Street	0.69
Bannon Street Park	Bannon Street	1.40
Besse Skate Park	Winthrop Street	na
Bishop Donnelly Sports Complex	East Pearl Street	4.00
Borzani Park	Jackson Street	2.50
Burrville Park	Old Burrville Road	0.50
Charlene Susan Besse Park	Riverside Avenue	100
Carl Bozenski's Christmas Village	Church Street	1.60
Coe Memorial Park	101 Litchfield Street	3.10
Drakeville	Norfolk Road	4.00
Elise Besse Park	Winthrop Street	7.90
Fuessenich Park	Coe Place	6.30
Oak Avenue Sports Complex	Oak Avenue	9.90
Gert Mini Park	Brook Street	0.30
Jiggs Donahue Park	East Pearl Street	1.10
Joe Ruwet Park	Petricone Drive	9.80
John Toro Sports Complex	Perkins Street	5.60
Machuga Park	Winsted Road	36.00
Major William Besse Park	Riverside Avenue	6.00
Oxbow Park	Oxbow Drive	0.28
Patterson Park	East Main Street	0.05
Pleasant View Park	Durand & Griswold St	1.50
Recreation Hall & Teen Center	East Albert Street	0.53
Rock Creek Park	Rock Creek Drive	1.10
Sharon Avenue Park	Sharon Avenue	0.43
Total		232.28

BOARD OF PUBLIC SAFETY

Chairman—Mayor Elinor Carbone

Members—Douglas Benedetto, Richard Zaharek, Angelo LaMonica,
Darlene Battle, Glen McLeod & Robert Conforti**POLICE DEPARTMENT**

Police Chief—Michael Maniago

Deputy Chief—Chris Smedick

DETECTIVE BUREAU

Commander—Lt. Bruce Whiteley

PATROL DIVISION

Patrol Captain—Captain Todd Schaller

Day Shift—Lt. David Wood

Evening Shift—Lt. Louis Gonzalez

Midnight Shift—Lt. Bart Barown

The Patrol Division is the back bone of the Torrington Police Department and handles a variety of calls including; but not limited to, motor vehicle accidents, burglaries, missing persons, larcenies, domestic violence incidents, shopliftings, civil disturbances, robberies, and assaults. In 2012 the Torrington Police Department responded to over 50,000 calls for service with the greatest majority of them investigated or initiated by the Patrol Division.

The Patrol Division is commanded by Captain Francis T. Balzano. In addition to commanding the patrol division the Patrol Commander has overall command of K9 and Bicycle officers, the Field Training Officer Program, Accident Investigation Team, and the Special Response Team.

The Patrol Division is comprised of three shifts that are each commanded by a lieutenant. Assigned to each shift are three patrol sergeants who supervise and direct officers in the field. Each shift is staffed with varying numbers of officers as determined by the patrol commander.

The Field Training Officer Program (FTO) is directed by the Training Division. FTO's provide training, mentoring, and assistance to officers upon graduation from the police academy. Upon successfully completing the program trainees are assigned to a shift in the Patrol Division.

The Special Response Team falls under the auspice of the patrol commander. The team is lead by a SRT Commander who has an executive officer and two team leaders. The SRT conducts high risk warrant service and high risk motor vehicle stops and responds to barricaded suspects, hostage situations, and searches for high risk subjects. Team members are highly trained in handling weapons, conducting building searches, and preparing and executing search warrants. Team members have attended training from the National Tactical Officer's Association, International Association of Chiefs of Police and various other professional training organizations. All team members train a minimum of once per month.

“The Patrol Division is the back bone of the Torrington Police Department and handles a variety of calls.”



Officer Deloy & Brody



Torrington Patrol Car

POLICE DEPARTMENT–PATROL DIVISION (CON’T)



Crime scene investigation van

The Accident Investigation Team (AIT) is supervised by a senior sergeant. Accident Investigation Team members come from the patrol, detective, and support divisions. The AIT is highly specialized and trained and responds to fatal accidents, accidents that are life threatening in nature, and any other accident where their special skills are required. Team members are sent to a variety of training classes, in varying locations, to prepare them and keep them current on accident investigation techniques. Members are trained in Advanced Accident Investigation, Reconstruction, as well as Commercial, Pedestrian, and Motor Cycle accident investigation. The AIT has highly specialized equipment consisting of laser mapping and computer programs to assist them in their very technical investigations. Visit our web site at, “torringtonpd.org”

DETECTIVE DIVISION INVESTIGATIONS	7/12—6/13
Narcotics	152
Burglaries	58
Serious Assaults	8
Homicide	0
Suicide/Untimely Death	16
Background Investigations	20
Sexual Assault/Offenses	81
TOTAL DETECTIVE CASES	771

The Animal Control Division is supervised by the Animal Control Officer. Assisting the Animal Control Officer is one part-time Assistant Animal Control Officer (AACO). The AAACO works twenty hours per week assisting the ACO. The Animal Control Division responds to a variety of animal calls, maintains a kennel facility, and conducts education and licensing programs for citizens in the community. Animals up for adoption can be viewed on the department’s web site at www.torringtonpd.org.

The Field Training Officer Program (FTO) is directed by the Training Division. FTO’s provide training, mentoring, and assistance to officers upon graduation from the police academy. Upon successfully completing the program trainees are assigned to a shift in the Patrol Division.

“Quality Service to the Community through Continuous Improvement”

PAL 1st Generation College Bound Program at Fairfield University



PAL Basketball



POLICE DEPARTMENT SUPPORT SERVICES

Commander—Captain Francis Balzano
 Executive Officer—Lt. Wayne Newkirk
 Division Supervisor—Sgt. John Joseph

The following units fall under the auspice of the Support Service Division:

RECORDS DIVISION

The Records Division is responsible for a myriad of tasks including, but not limited to, filing of all police reports, data entry, payroll, court liaison, F.O.I. requests, maintaining Restraining and Protective Order files, Pistol Permit applications, Vendor permits, maintaining Sex Offender registry, requests for background checks, requests for copies of police reports, records retention and audits . The Court Liaison Officer is also attached to the Records Division and the duties include preparing all paperwork for transmittal to court and being a general liaison between the Police Department and the State’s Attorney’s Office.

INFORMATION TECHNOLOGY

The I.T. manager is responsible for running and maintaining the second largest computer network in the city, as well as maintaining 21 Mobile Data Terminals, the A.F.I.S. fingerprint scanner, telephone and voice mail system, and being the local control for the State Law Enforcement Telecommunications Network. Also provides statistical reports, crime mapping, and crime analysis for the department.

SUPPORT ADMINISTRATIVE OPERATIONS

The Executive Officer oversees the following areas: Records Division, Traffic Division, Service Contracts and Budgeting, Building Maintenance, Building Planning and Research, Fleet Maintenance, Radio Communications Equipment, Public Safety Dispatching Liaison, Overtime Administration, General and Specialized Administrative Functions.

TRAFFIC DIVISION

Manages the Traffic Operations Unit and supervises civilian employees including the Signs & Marking Technicians, Traffic Signal Electricians and Parking Enforcement Officers. Handles traffic laws and ordinances, traffic zoning regulations, and street closures, and parking meter operations. Responsible for installation and maintenance of all city owned traffic signals. Applies for state and federal traffic grants, manages DUI and Traffic Safety enforcement, and administers Extra Duty Assignments.

COMMUNITY POLICING UNIT

The following areas fall under the control of this unit: Crime Prevention / Block Watch Program, there are currently sixty six Block Watch groups within the city. The Community Policing Officer administers Problem Oriented Policing assignments, Internship Program, Police Explorers Program and the Police Activities League (PAL). PAL has grown tremendously in recent years as a result of the collaboration with a variety of community- based organizations.

Currently there are seven hundred participants in the PAL program. PAL currently has basketball for youths in the K-12 grade for both girls and boys. PAL collaborates with Girl Scouts & Boy Scouts and the Connecticut Junior Republic facilitating camps and after school programs. PAL also has a dance program and a homework help program.

“PAL has grown tremendously in recent years as a result of the collaboration with a variety of community-based organizations.”



Pal Basketball huddle.

FIRE DEPARTMENT

Fire Chief—Gary M. Brunoli
 Deputy Fire Chief—Christopher Pepler
 Training/Safety—David Tripp

PREVENTION/INVESTIGATION DIVISION

Fire Marshal—Timothy Tharau
 Deputy Fire Marshals—Richard Prince Jarred Howe and Edward Bascetta

OPERATIONS DIVISION

Four (4) Captains—Shift Commanders
 Twelve (12) Lieutenants—Company Officers
 Thirty-Six (36) Firefighters

Volunteers:

Three (3) Chiefs
 Two (2) Deputy Chiefs
 Three (3) Captains
 Six (6) Lieutenants
 Thirty (30) Firefighters



Two-alarm fire at
 Griswold Street



Fire Marshal's Office Fire
 Prevention Program



House fire at Adelaide
 Terrace

MISSION:

The Torrington Fire Department is committed to serving the City of Torrington with the highest level of life and property protection. They will provide preventive measures, excellent and compassionate service, and a safe work environment; in an atmosphere that encourages innovation, professional development, and diversity.

VISION STATEMENT:

“The Torrington Fire Service shall continuously strive to meet the changing needs of our community by providing a modern and technologically advanced department. We will do this by maintaining a high level of readiness and by focusing on the professional development and training of all our personnel.”

CORE VALUES:

Core values are the basic elements of how we perform our duties. They form the foundation as to how we will conduct ourselves while performing our duties. Personal and organizational values were discussed in detail to ensure we found common ground between both. The Torrington Fire Service has identified the following values as those displaying the personality of the entire service.

COMMUNITY SERVICE

- Personnel shall have **compassion** for their family, the community and their families.
- The organization shall be **diverse**, turning limitations into creativity and opportunities into realities
- The Organization shall be **committed** to serve the Community. Decisions and actions will be responsive to the customer's needs.

HEALTH & SAFETY

- Personnel within the Organization shall maintain the highest level of **competency** while performing their duties.
- The Organization shall be **innovative** by being open to the exchange of ideas and willing to foster the practice of careful listening.
- **Training and Safety** shall be the foundation of the Organization.
- The Organization shall provide **public education** that focuses on the health and safety of firefighters and the public.

PROFESSIONALISM

- Personnel shall maintain **integrity**, always striving to do what is right, even when it's difficult or unpopular, so that what we do individually and as an organization will stand up to public scrutiny.
- Members of the Organization shall take **pride** in their Community.
- The Organization shall maintain **loyalty** to the Community.
- Members of the Organization shall maintain a high level of **respect**; being tolerant of differences; using good manners; not using hurtful or bad language and being considerate of the feelings of others.
- The Organization shall recognize individual's independence but foster a sense of **teamwork** with internal and external stakeholders.
- The Organization shall encourage **professional development** for those individuals who aspire to progress in the Organization.
- Members of the Organization shall exhibit **honesty** in every aspect of its operation.
- Members of the Organization shall maintain the highest **ethical** standards in words and actions
- The Organization shall maintain **consistency** within its operations and in the performance of its duties.
- The Organization shall maintain a sense of **fairness**.

COMMUNICATION

- The Organization shall maintain formal and informal channels for communication with its stakeholders.
- The Organization shall utilize a marketing strategy that creates customer interest in the service it provides.
- Members of the Organization shall obtain and maintain positive relations with internal and external stakeholders.

TEAMWORK

- The Organization shall utilize effective communication to transfer information to internal and external stakeholders.
- The objectives of the Organization shall be accomplished utilizing coordination of the stakeholders.
- The Organization shall support teamwork to accomplish goals and objectives.
- Members of the Organization shall exhibit considerable effort to assure all goals and objectives are accomplished.
- Members of the Organization shall bond together in such a way as to sustain their will and commitment to each other, the Organization, and its mission.

*“Personnel shall have **compassion** for their family, the community and their families.”*



Engine #1

FIRE DEPARTMENT (CON'T)

ANNUAL INCIDENTS	2012
Structure Fires	26
Vehicle Fires	19
Vegetation Fires	24
Rescue	370
EMS	312
Hazardous Condition	286
Service Call	296
Good Intent	262
False Call	320
Other	155
TOTAL	2070

Administration/Operations:

The City of Torrington Fire Service is also going through a transition where as the Fire Chief is responsible for working on the consolidation of all personnel to work under his direction. The Board of Public Safety with the appointment of the new Fire Chief has directed the new Chief to write a plan that will encompass consolidating services for a more efficient use of resources and personnel. The Torrington Fire Service will be reviewing the Strategic Plan which will provide direction for the next five years.

Litchfield County Dispatch assumed dispatch and communications responsibility for the City of Torrington's Emergency Services in 2011. The new communications system has combined the efforts of the police, fire, and emergency medical services into one system utilizing civilian personnel. This consolidation has been going along very well.

As with all municipalities the City asked for reductions in overall spending. The Fire Department was asked to provide a budget that meets the service needs of the community. This current year the Fire Department reduced their request to assist with the overall budget of the City while still maintaining the majority of services. The FY 2012-2013 annual budget for the Fire Department was \$5,085,976.22.

EMERGENCY MANAGEMENT DEPARTMENT

Director—Fire Chief Gary M. Brunoli

Deputy Director—Rick DallaValle

Operational Coordinator/Communications & Technology—

Deputy Fire Chief Christopher Pepler

The City of Torrington has restructured the Administration and Operations of the Emergency Management Department to increase the overall efficiency in providing services to our citizens in an emergency. The Chief of Fire Services has assumed the overall responsibility of the Department. As the Administrator of Emergency Management;



111 Water Street

he is responsible for the budget, meetings, reports and overall supervision of the Emergency Management Department. The Emergency Management annual budget is \$36,000

The Deputy Chief of the Fire Department is responsible for the communications systems and technology equipment in the Emergency Operations Center. He would also coordinate any operational plans with the Deputy Emergency Management Director as it relates to the operational procedures in the event of an emergency.

The Deputy Emergency Management Director will serve as the Emergency Management Director in his/her absence. The Deputy Director would be responsible for coordinating all of our volunteer staff for the Shelters and the Commodities Distribution points for the City. The Deputy Director would also manage any food service MOU's and or agreements as they relate to the Emergency Operations Department. The Deputy will have a lead person in the shelters and point of distribution points to assist in managing operations during an event. The Deputy Director shall organize any exercises/drills of the volunteers so that in the event of an emergency the Citizens will have their needs met. He will meet with the Emergency Management Director and Deputy Chief to coordinate the operations of the Emergency Management Department. There shall be coordination between all parties to ensure all information is up to date in the data bases used in the Center. Other duties shall include coordinating any training required to maintain the system and services of the Emergency Operations Center.

The City has constructed a new Emergency Operations Center that is located at Torrington Fire Headquarters at 111 Water Street. The new center was part of the construction that also included the new home for Litchfield County Dispatch who leases space for the City of Torrington. The center provided the City a space to manage operations in an emergency bringing all the departments together to provide service to the citizens of Torrington.

The city maintains 3 emergency shelters placed in different areas around town. There is also a pet shelter area. The Emergency Management office maintains supplies to provide to the shelters in case of emergencies. There are also mobile units available to be brought on-site where needed. The City maintains Mutual Aid Agreements with adjoining towns to provide extra help where needed. The City of Torrington is part of Region 5 and, when needed, the Region's resources are available to any of their member towns.

In case of an emergency the City will call upon the Community Emergency Response Team (CERT) members to help with all emergency related duties. All of the CERT members have been trained in Emergency Response situations and they are a very valuable asset for the City of Torrington.

The City operates an emergency radio frequency at 153.875 and relays emergency messages to and from Area 5 EOC, Litchfield. The Center maintains, monitors, and holds monthly radio drills on 147.240 MHZ repeater and operates a mobile command communication vehicle, which can be utilized at all emergency incidents.

For complete fact sheets and tips on how to devise an emergency plan for your family, visit [Federal Emergency Management Agency \(FEMA\)](#) or contact the [American Red Cross](#) Greater Torrington Chapter at 21 Prospect Street, Suite B, Torrington, CT,



Rick handing out information at a Main Street Marketplace event

REGISTRAR OF VOTERS

Republic Registrar: Edward Wilmot

Democratic Registrar: John Ciesco

Republican Deputy Registrar: Tracy Bolan

Democratic Deputy Registrar: Debra Whitten

Clerk: Nan Gallichio

Assistant Clerk: Annette Caputi



Registrars & Deputy Registrars

The Registrar of Voters office duties include registration of voters, taking enrollments in the respective parties, party transfers and erasures, hiring and training election day officials, preparing all material and having all records up to date to ensure an orderly election process.

This office also conducts any party primaries and all city referenda. We do an annual canvass to verify the addresses of each elector in Torrington. We hold voter registration sessions at Torrington High School and Oliver Wolcott Technical School. With the constant changing of election laws, the Registrars and Deputies must be in close touch with the Secretary of the State and always be aware of new laws and calendar deadlines. Two conferences with workshops are attended each year and meetings with ROVAC (Registrars of Voters Association of Connecticut).

Due to redistricting, Torrington is split between the 1st and 5th Congressional districts, the 8th and 30th Senatorial districts, and the 63rd, 64th and 65th Assembly districts. We have 8 polling places. We are now using optical scan voting machines. During the fiscal year July 1, 2011 through June 30, 2012 there were 659 new registered voters: 157 Democrats, 157 Republicans, 312 unaffiliated, and 33 minor parties.

For more information call the Registrar of Voters office at 489-2226 or 489-2227. Voter registration cards are available at City Hall, the Library, social service agencies, and the Dept of Motor Vehicle. The form can also be downloaded from the City of Torrington Website.

Visiting the YMCA's 'Fit Together' Booth at the Main Street Marketplace.



OUTSIDE AGENCIES

LITCHFIELD HILLS COUNCIL OF ELECTED OFFICIALS Planning Director—Rick Lynn, AICP

The Litchfield Hills Council of Elected Officials is the state-recognized regional planning organization for the eleven-town Litchfield Hills Region. The LHCEO consists of the Mayors and First Selectmen from the member towns of Barkhamsted, Colebrook, Goshen, Hartland, Harwinton, Litchfield, Morris, New Hartford, Norfolk, Torrington, and Winchester.

The LHCEO meets monthly to discuss issues of intermunicipal concern, promote regional cooperation, and direct various regional planning activities. Serving as officers this year were Hartland First Selectman Wade Cole as Chairman, Barkhamsted First Selectman Donald Stein as Vice Chairman, Torrington Mayor Ryan Bingham as Secretary, and Norfolk First Selectman Susan Dyer as Treasurer. The LHCEO is based at the Goshen Town Hall and has two employees.

Major activities of the LHCEO this year included the following:

PLANNING AND COORDINATION

A variety of issues of regional significance were discussed at the monthly meetings of the LHCEO including priorities for: economic development, workforce housing, animal shelters, cooperative purchasing, emergency management, state legislation, road improvements, and public works equipment sharing. Considerable time was devoted this year to assessing the optimal geographic boundaries for regional planning organizations in Connecticut, as promoted by the State, which ultimately led to the LHCEO and NWCCOG agreeing to merge into a new 20-town Northwest Hills Council of Governments in 2014. In addition to the LHCEO's regular monthly meetings, several special meetings of the LHCEO were also held to discuss legislative priorities with local legislators.

The LHCEO responded to numerous requests for demographic, economic, and housing data. The LHCEO also reviewed and commented on several referrals of proposed zoning changes, town plan updates, or development proposals near municipal borders this fiscal year, as required by state statute.

The LHCEO assisted the City of Torrington this year in administering a Torrington Façade Improvement Program this year with funding provided by the State.

The LHCEO continued to receive funding this year from the CT Office of Emergency Management and Homeland Security to help coordinate the activities of the Regional Public Safety Task Force and other emergency planning programs.

The LHCEO also administered the "Litchfield Hills Public Works Equipment Cooperative" this year. Under this program, interested area towns can share in the use of two street sweepers and one catch basin cleaner. Additional equipment that will soon be



LITCHFIELD HILLS COUNCIL OF ELECTED OFFICIALS (CON'T)

available through the program include two asphalt recyclers, three asphalt hotboxes, and two hay/straw throwers.

The LHCEO, in conjunction with the Northwestern CT Council of Governments, NWC Economic Development Corporation, and the NWC Chamber of Commerce, also helped coordinate an update of the region's Comprehensive Economic Development Strategy this year.

TRANSPORTATION PLANNING

The LHCEO continued to help administer the region's Rural Collector funding program this year.

Two meetings of the Litchfield Hills Road Foreman Association were held this year to discuss local experience with road maintenance activities, opportunities for cooperative purchasing, and operation of the Litchfield Hills Public Works Equipment Cooperative.

The LHCEO also continued its active support this year for federal and state funding to build a new transit center for the Northwestern CT Transit District. LHCEO staff also prepared and reviewed several grant applications to enhance transit services in the region.

SOLID WASTE DISPOSAL AND RECYCLING

In cooperation with the Northwestern Connecticut Council of Governments, the LHCEO continued to coordinate meetings of the Regional Recycling Advisory Committee. This Committee oversees the regional recycling program and coordinates the scheduling of household hazardous waste collection days in the regional area. Two successful household hazardous waste collection days were held this year for area residents, along with an electronics collection day sponsored in cooperation with the Connecticut Resources Recovery Authority.

Household Hazardous Waste collection day at the Torrington WPCA



“The LHCEO assisted the City of Torrington this year in administering a Torrington Façade Improvement Program this year with funding provided by the State. “

NORTHWEST CONNECTICUT TRANSIT
 Director—Carol Deane

The Northwestern Connecticut Transit serves 17 towns in Northwest Connecticut.

Dial A Ride is available in all towns and is curb-to-curb service for all persons (children under 12 must be accompanied by an adult). Transportation is provided for groceries, medical, hairdressers and nutrition. This service is a 9:00AM to 3:00PM service and requires a 24-hour advance notice. All vehicles are wheel chair accessible.

The District also has a first come, first serve basis Interregional service to out-of-area towns for medical appointments and other purposes. Round-trip fares vary depending on destination. This service is available on Monday, Tuesday, Wednesday and Thursday. Seniors ride free with a suggested donation.

Special trips can be planned to go to malls, restaurants, excursions to Christmas Tree Shoppes, etc. These trips usually have one person who is in charge of the destinations and responsible for all passengers.

Weekend Dial A Ride service is also available in many towns from 9:00AM to 3:00PM. Torrington currently has a Saturday and Sunday service that has a waiting list.

Job Access service is available for Torrington and Winsted residents. This service provides transportation for the Greater Canaan factories on old Route 8 and Route 44 corridor for all three shifts. Two buses provide this service.

In addition to the above, the District provides the CANDYSTRIPER service which is contracted out to Kelley Transit. This service provides deviated flexible service to Torrington, Litchfield and Winsted.

Deviated flexible service allows the bus to travel off the route ¾ of a mile to assist riders who cannot get to the bus stop.



One of the many places the Dial A Ride service can take you



TOTAL RIDERSHIP FOR FY 2013	
Candystriper	44,247
Dial A Ride	30,604
Municipal Grant	9,749
TOTAL RIDERS	84,600

NORTHWEST CT TRANSIT AUTHORITY (CON'T)

Fare Structure is as follows:

Adults	\$1.25
Students	.90
Disabled	.65
Commuter Service	2.00

Elderly Ride Free with a suggested donation of \$1.25 on the Winsted and Litchfield Candystriper route. Children under 5 ride Free

Interregional Service

Hartford Area	\$12.50 round trip
New Haven Area	12.50 round trip
Waterbury Area	9.50 round trip
Danbury Area	9.50 round trip

Again – Seniors ride Free with suggested donation

All of the above are funded by ConnDOT, FTA – WCAAA – fares and donations.

For more information, please call 860-489-2535 or 1-866-906-RIDE (7433); website – www.nwcttransit.com.

TORRINGTON AREA HEALTH DISTRICT—350 Main Street

Director of Health— Jim Rokos (retired)
Robert Rubbo (current)

The TAHD served over 137, 000 people in twenty boroughs, cities and towns covering 611 square miles. James B. Rokos, Director of Health for the past 45 years, retired on June 30, 2013. Robert Rubbo was appointed the new Director of Health.

The TAHD **Community Health Program** investigated the following communicable diseases: **15** Campylobacteriosis, **12** Salmonellosis and **15** Giardiasis. TAHD nurses now use MAVEN, a secure electronic surveillance system that allows better collaboration with the State of Connecticut Department of Public Health (DPH) and Foodborne Diseases Centers for Outbreak Response Enhancement (FoodCORE). TAHD nurses provided case management on 2 cases of tuberculosis and 4 cases of latent tuberculosis infection. TAHD provided guidance to school nurses, daycares and community members on a variety of health issues. TAHD held **10** seasonal flu and pneumonia clinics where TAHD nurses administered **647** doses of flu vaccine, and **20** doses of pneumonia vaccine to local residents. **38** raccoons, bats, and other animals were submitted to the State Lab for Rabies testing. Guidance on post exposure prophylaxis was provided. Ticks brought in by **87** residents were sent to the Connecticut Agricultural Experiment Station to determine if they were positive for Lyme Disease bacteria.

The TAHD **Childhood Lead Poisoning Prevention Program** ensured that follow up care was provided for 54 children with elevated blood lead screening levels. 2 new children required extensive case management due to lead poisoning. TAHD also collaborated with the **Lead Action Medicaid Participants (LAMPP) Program** to assist property owners with lead abatement of their properties. 5 Properties with



outstanding orders completed lead abatement. Sanitarians and nurses did 2 partial lead inspections, and 2 epidemiological investigations to comply with State mandates. Abatement orders were issued for 2 properties. Educational sessions were held for area physicians and local child and family programs. Educational packets were distributed to group daycares. **TAHD Healthy Homes Program** conducted a total of **20** home inspections (13 initial and 7 follow-up).

The **TAHD Immunization Action Program (IAP)** works with local providers to ensure compliance with immunization laws among the pre-school population. The state online immunization registry continues to be a work in progress. Several private pediatric practices have been brought online. The state is working with Allscripts, one of the larger Electronic Medical Records, in hopes that the immunization records will be downloaded directly into the state registry but this is taking longer than expected. TAHD IAP enters immunization histories for 4 practices and searches for children who have left the pediatrician of record. 4 Practice site reviews have been completed (to review and account for federal vaccine provided to practices).

The **TAHD Emergency Preparedness Program** worked with community partners to provide emergency communication, ensure food and water safety, and community hygiene following Storms Sandy and Charlotte. TAHD participated in two statewide drills and one local drill. As a result of the after action reports, Staff has improved response capabilities. TAHD partnered with Charlotte Hungerford Hospital to provide an educational seminar *“Critical Awareness; Emergency sheltering & at risk individuals”* for local public safety officials. TAHD continued as the Regional Public Health Advisor for all local health departments in Region 5 of the Department of Emergency Management and Homeland Security (DEMHS). Region 5 Emergency Support Function (ESF) # 8, Public Health and Medical Services has been recognized by the National Association of County and City Health Officials (NACCHO) for its ability to respond to public health emergencies. Region 5 ESF #8 met the comprehensive preparedness benchmarks required by Project Public Health Ready (PPHR), a unique partnership between NACCHO and the Centers for Disease Control and Prevention. PPHR is a criteria-based public health preparedness program that assesses local health department capacity to plan for, respond to, and recover from public health emergencies. TAHD joins a cohort of more than 300 local health departments across the country that have been distinguished for their agencies’ preparedness efforts through PPHR, either individually or as part of a region.

The **TAHD-Medical Reserve Corps (MRC) Program** partnered with the State Police Cadets to bring the MRC * B * READY school-age emergency preparedness program to after school sites sponsored by Education Connection of Litchfield. Approximately 200 families were reached through this initiative. TAHD MRC successfully secured a NACCHO grant to expand the MRC * B * READY and MRC * B * FIT programs. MRC * B * FIT is a program designed to promote healthy activity and nutritional choices in school age children. The TAHD MRC provided community CPR instruction to 125 people in 6 communities. The TAHD MRC participated in 5 planned firefighter rehab activities. Members trained and provided rehab at a large multi-jurisdictional HAZMAT drill. In the summer of 2012, the TAHD MRC served as a host to an AmeriCorps team. The team performed trail remediation work for community partners; the Norfolk Land Trust and the Appalachian Mountain Club Berkshire Trails Division in order to improve the access for emergency vehicles on heavily hiked trails.

*“The TAHD
**Immunization Action
Program (IAP)** works
with local providers to
ensure compliance with
immunization laws
among the pre-school
population.”*



TAHD (CON'T)

The Town and City Clerk, serves a vital role by securing and preserving the public records of the municipality, thereby ensuring historical records for future generations. The Town and City Clerk and his assistants avail themselves of the many training opportunities that are offered each year by the Connecticut Town Clerks Association and the International Institute of Municipal Clerks to make sure they are educated and up to date of the many and often changing laws relating to their position. The office operates as the cornerstone of municipal government – in touch with and on track with legislative responsibilities and operations. The office is the gateway to City Hall for the citizens of our city, and we are the office that our elected officials count on to make sure public meetings, public records, elections and special projects operate smoothly.

The TAHD completed year 2 as the fiduciary agent for the **Community Transformation Grant (CTG) Program** for Litchfield County. The goal is to reduce chronic diseases by promoting healthy lifestyles (tobacco free living, active living, healthy eating, and quality preventive services) by focusing on changes to policies and systems. A Litchfield County Community Needs Assessment was completed and is available online at www.tahd.org. In addition, 5 community teams were created in locations of greatest need and Community Health Improvement Plans were developed for each, as well as for the county as a whole.

The TAHD continued its partnering with Phoenix Labs for its **Water Testing Program**. Phoenix Labs is a full service lab located in Manchester, Connecticut that offers a wide range of testing of drinking water, wastewater, groundwater/landfills, storm water, soil and more. The TAHD continues to collect samples when requested, and offers free technical advice on any water testing results.

TAHD **Environmental Health Program** resulted in the following inspections/licenses/permits: 1853 food inspections, 657 temporary food permits, 90 new septic systems, 115 repaired septic systems, 180 private well permits, 85 private pool permits, 153 beauty salons & barber shops inspections, 504 house addition permits, 182 soil tests, 39 subdivision lots, 100 public pools and beaches were inspected, and 34 daycare centers inspected. Records show that 1255 samples were submitted to the state lab for testing of drinking water, beach and pool water, lead in water and paint, asbestos, food, sewage and volatile organic compounds and pesticides in water. Sanitarians investigated 363 complaints of various public health concerns; 28 legal orders/voluntary compliances were issued for enforcement purposes.

TAX COLLECTION OFFICE
Tax Collector—Robert Crovo

TORRINGTON HOUSING AUTHORITY
Executive Director—Claudia Sweeney
Financial Administrator: Janice Colangelo
Members—David Murelli, Dr. Mario D'Angelo Robert Ralieggh, Robert Milano,
& Ruth Tedesco



VETERAN'S SERVICE OFFICE—33 Coe Place

Administrator—Len Dube

Office Manager—Bud Atwood

Torrington area veterans are fortunate to have available a dedicated Veteran's Service Office centrally located in the Torrington Fuessenich Park Field House. The office provides eligible veterans and their families with such services as possible, access to the Soldiers', Sailors' and Marine Fund, enrollment for the VA Medical System, applications for award and decorations, military honor guards for public events and final honor services.

The Veteran's Service Office also maintains a Military Honors Museum in its facility to honor veterans from the Torrington area. Flags, grave flag holders and pins are also available.

During 2013 the Northwest CT Military Final Honors Squad performed over 70 military funerals and more than 22 ceremonies including Veterans Day Parade in Hartford and Veterans Day at Coe Park, Flag Day ceremonies, Memorial Day Parade, VJ and VE Day services, Gulf War Veterans Day, Pearl Harbor Remembrance Day, participation in the Christmas Village Parade, and the memorial dedications at the Valerie Manor, Emeritus Health Care and Litchfield Woods and other retirement communities. The Honor Guard also participated in the flag ceremony at the Goshen Fair along with having an information booth at the fair and at the Torrington Home Show.

The all-volunteer Veteran's Service Office provided service to more than 3,900 requests during the year, and received more than \$176,000 in aid for the Veterans of Torrington thru the SSMF.

The office is open Monday thru Friday, 9:00 am to 3:00 pm and also by appointment. The office is closed on holidays. Office phone is 860-489-2531.

"Torrington area veterans are fortunate to have available a dedicated Veteran's Service Office centrally located in the Torrington Fuessenich Park Field House."

Our Local Veteran's Service Office provides Honor Guards for many public and private events.

